



Board of Directors Meeting Minutes  
November 21, 2024, 5:00PM Lake District Hospital  
Lake Health District

**Board Attendance:** Jane O’Keeffe, Chair; John Shine, Treasurer; Jerald Steward, Secretary; Greg Larson, Member; Don Liddycoat, Member

**LHD Managers in Attendance:**

Tory Coe, CNO; Kyle Byers, Radiology Director; Quentin Wilson, EVS, Supply Chain, DME Director; Stacey Van Ness, Clinics Manager; Teresa Decker, Pharmacy Director; Judy Clarke, Public Health Director; Brian Beck, HR Director; Alena Acklin, Process and Quality Improvement Coordinator – via Zoom; Kelly Johnston, Interim CFO – via Zoom

**Others in Attendance:** See attached sign in sheet. Zoom attendees: Mary McQuey, Allyson, Tony Pfaff, Maggie Broiler

Jane O’Keeffe, Chairperson, called the meeting to order in open session at 5:00 pm and led the Pledge of Allegiance.

**Consent Agenda Item Approval:**

Jerald Steward made the motion to approve the consent agenda items (which included the October 24, 2024, Board meeting minutes, the November 2024 check signing calendar). Don Liddycoat seconded the motion. The motion was presented, all members voted, and the motion passed unanimously.

**Financial Reports:**

*October 2024 LHD Financial Report*

Kelly Johnston, Interim CFO, provided several updates:

- The HRSA report was successfully filed today, ensuring no further repayments are required due to non-filing.
- The cost report is due next week, with additional details expected in the coming days.
- State filings that had been overdue for two years are now fully submitted and up to date.
- Kelly also met with the auditors yesterday and anticipates the audit to be completed by the second week of December, with two proposed audit revisions under review.

Kelly then provided October financial updates:

- Days Cash on Hand: Currently trending at 24 days, noting traction is expected to come in December and January.
- Days in Accounts Payable (AP): Currently in the target range of 45-60 days, with four vendors in the 90–100-day category.



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- October saw a positive bottom line of \$321,336, with YTD positive at \$876,376, with both income and expenses remaining under budget.

*Goose Lakes Medical Services August Financial Report:*

Kelly reported the expenses for October were \$527. Efforts continue to clean up the nursing home receivables to close out the net balance, which remains negative, but is expected to improve with ongoing work.

**Quality Measures:**

Alena Acklin, Process and Quality Improvement Coordinator, provided an update on recent performance metrics:

- October was one of the best months to date, and she expressed gratitude to the Acute team for their efforts.
- Total Quality scores reached 88%.
- HCAHPS results showed some of the best statistics recorded so far.
- Additionally, several patients shared positive comments about the care they received at LHD, highlighting exceptional service.

**Medical Staff Report/Privileging:**

New Appointments:

David Ager, DC

Trevor Drake, CRNA

Don Liddycoat made a motion to grant privileges to David Ager, DC, and Trevor Drake, CRNA. John Shine seconded the motion. The motion was presented, all members present voted, and the motion was passed unanimously.

**Nursing Report:**

Tory Coe, CNO, provided updates on staffing and patient census:

- A new permanent night-shift nurse has been hired and is currently completing orientation.
- An offer is being extended to a new graduate nurse interested in full-time night-shift coverage for ER and OB.
- Tory reported positive progress for the six current RN students, four of whom are local and two traveling from out of town.
- The number of travelers has decreased to eight, while the patient census has risen to 12-15, including eight swing bed patients.



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**Manager Report:**

Brian Beck, HR Director, presented a PowerPoint to the board, covering key HR updates:

- Employee Assistance Program (EAP) Usage: Current utilization of the Canopy EAP program at LHD is 1%, significantly below the national average of 5% and Canopy's overall usage of 8%.
  - Brian noted that the program has not been effectively marketed.
- Workers' Compensation: There is currently one open Workers' Compensation claim.
- Recruitment Strategy: As January 1, 2025, approaches, the focus will shift away from placement fees wherever possible.
  - Recruitment efforts will emphasize Lakeview's lifestyle and community appeal.
  - Plans include updating hospital information, pictures, and the website to better promote the district and community.
- Job Listings: There are currently 28 job openings, which is significant for a hospital of LHD's size.
  - Approximately 80% of the workforce are passive candidates.
- Turnover Rate: Year-to-date turnover stands at 13%, with 80% of separations voluntary and 20% involuntary.

**CEO Report:**

Landon Dybdal, CEO, provided the following updates:

- Advocacy Efforts in Washington, D.C.:
  - This week, Landon spent time in Washington, D.C., lobbying and advocating for healthcare initiatives.
  - He met with Senator Wyden, Representative Bentz, Representative Salinas, and Congresswoman Hoyle.
  - Congresswoman Hoyle showed interest in discussing long-term care (LTC) solutions, with a potential opportunity for future lobbying.
  - Key concerns raised on Capitol Hill centered around potential Medicaid and Medicare cuts and their impact on Critical Access Hospitals.
- Provider Recruitment and Staffing:
  - Efforts are underway to secure a locum OB/GYN, set to begin in January. This provider has a positive history of collaboration with the previous CEO.





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- Dr. Rogers will begin in three weeks and already has a patient waiting list, indicating strong demand.
- Dr. Ager continues to perform exceptionally, averaging 17 patients per day.

**Geothermal Update:**

John Shine provided an update on the geothermal project:

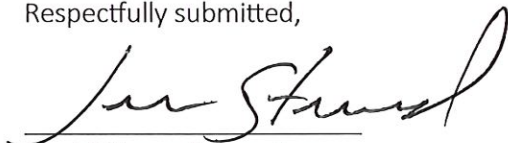
- The well was originally cased to a depth of 240 feet; however, the open hole caved in, and drilling has reached a depth of 880 feet.
- The pump will be turned on tomorrow to begin servicing the hospital and schools. It was noted that the well needs to be activated gradually to allow temperature and volume stabilization, with an accurate read expected next week.
- The well driller recommended casing the entire depth in the spring and collaborating with the town to secure funding for this effort.

Public Comment: N/A

**Adjournment:**

At 5:43PM, Jane O'Keeffe called for an executive session per ORS 192.660(2) and adjourned the open session. The executive session began at 5:53 PM and was adjourned at 6:21PM.

Respectfully submitted,

  
Jerald Steward, Secretary

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