



Board of Directors Meeting Minutes
February 8, 2024, 6:30PM Lake District Hospital
Lake Health District

Board Attendance: Don Liddycoat, Chair; Jerald Steward, Secretary; Jane O’Keeffe, Member; Greg Larson, Member

LHD Managers in Attendance: Jim Schlenker, Interim CEO; Tara Geil, Director of Dietary; Shawn Cosby, Compliance Officer; Judy Clark, Public Health Director; Tyson Lane, EMS Director; Heidi Martinez, Behavioral Health Director; Kyle Byers, Radiology Director

Others in Attendance: See attached sign in sheet.

Don Liddycoat, Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Consent Agenda Item Approval:

Jerald Steward made the motion to approve the consent agenda items (which included the January 11, 2024, meeting minutes and the March 2024 check signing calendar). Jane O’Keeffe seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Jane O’Keeffe, and Greg Larson voted to pass the motion unanimously.

Calendar for Check Signing:

March 6, 2024	Jerald Steward
March 13, 2024	Don Liddycoat
March 20, 2024	Greg Larson
March 27, 2024	Jane O’Keeffe

Updated Board Bylaws:

Don Liddycoat presented the board with updated Lake Health District Board of Director’s Bylaws. Jane O’Keeffe made the motion to approve the Bylaws. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Jane O’Keeffe, and Greg Larson voted to pass the motion unanimously.

Board Resolution re: Real Estate Transactions:

Don Liddycoat presented the board with a resolution to authorize Interim CEO, Jim Schlenker, to act on behalf of Lake Health District pertaining to real estate transactions. Greg Larson made the motion to approve the resolution. Jane O’Keeffe seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Jane O’Keeffe, and Greg Larson voted to pass the motion unanimously.



Financial Reports:

December 2023 LHD Financial Report

Jim Schlenker, Interim CEO, provided the financial report, noting the net revenue for the month of December was \$3,622,539 and expenses were \$3,542,824, for a contribution margin of \$79,715, with YTD net income at \$3,429,621. Jim also noted we had 19 days cash on hand.

Goose Lakes Medical Services Financial Report:

Lakeview Gardens had a loss of \$7,839 and Lake Health Medical Supply had a loss of \$27,317 for the month; noting wage adjustments and YTD for LHMS remains positive at \$27,199.

FYE Budget Calendar

Don Liddycoat presented the 2024-2025 Budget Calendar to the board. Greg Larson made the motion to approve the calendar. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Jane O’Keeffe, and Greg Larson voted to pass the motion unanimously.

Medical Staff Report: N/A

Manager Reports: N/A

Surplus Property:

Don Liddycoat spoke on behalf of the board and LHD to advise that a vote on the floral cooler should not take place, due to information that was reported prior to the meeting from two department managers regarding usage of the cooler. He expressed his apologies for the confusion, and the floral cooler was deemed vital use and will remain with the district.

CEO Report:

Jim Schlenker, Interim CEO, reported there is interest from a provider in Alaska to come to Lake Health district; noting we are currently in the discussion phase. Jim announced the hiring of an Interim HR Director, Janeen Reding, who is assisting with the CFO search, permanent HR Director candidates, Provider search, amongst other HR Department needs. Jim then reported that the district is starting to review options for more consistent CRNA coverage, to alleviate current gaps in coverage. Lastly, Jim reported Teamsters negotiations, which have been agreed in principle, will go to members the week of February 19th for ratification.

Public Comment:

Friends of Lake Health District followed up on the request letter given to Interim CEO, Jim Schlenker, at last month’s board meeting. Jim presented The Friends with a written response that addressed their questions and concerns.



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Adjournment:

At 7:14PM, Don Liddycoat called for an executive session and open session was adjourned. After a recess, the executive session began. Following the executive session, the meeting reopened into open session and was adjourned at 8:16PM.

Respectfully submitted,

Donald Liddycoat, Chairman

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