



Board of Directors Meeting Minutes  
January 11, 2024, 6:30PM Lake District Hospital  
Lake Health District

**Board Attendance:** Don Liddycoat, Chair; John Shine, Treasurer; Jerald Steward, Secretary; Jane O’Keeffe, Member; Greg Larson, Member

**LHD Managers in Attendance:** Jim Schlenker, Interim CEO; Tory Coe, DON; Quentin Wilson, DME, EVS & Supply Chain Director; Tara Geil, Director of Dietary; Shawn Cosby, Compliance Officer; Judy Clark, Public Health Director; Amron Lym, Director of PT; Tyson Lane, EMS Director; Heidi Martinez, Behavioral Health Director; Kyle Byers, Radiology Director

**Others in Attendance:** See attached sign in sheet.

Don Liddycoat, Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

**Consent Agenda Item Approval:**

John Shine made the motion to approve the consent agenda items (which included the December 7, 2023, meeting minutes and the January 2024 check signing calendar). John Shine seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Jerald Steward, Jane O’Keeffe, and Greg Larson voted to pass the motion unanimously.

*Calendar for Check Signing:*

February 7, 2024	Jerald Steward
February 14, 2024	Don Liddycoat
February 21, 2024	John Shine
February 28, 2024	Jane O’Keeffe

**Financial Reports:**

*Wipfli Audit:*

Eric Volk and Katie Raebel, Wipfli Accountants, presented their audit opinion for FYE23 to the Board of Directors, and offered several options for strategic opportunities to review with Lake Health District.

*November 2023 LHD Financial Report*

Jim Schlenker, Interim CEO, provided the financial report, noting the net revenue for the month of November was \$2,862,399 and expenses were \$3,247,396, for a contribution margin of \$(325,529) and a YTD net income of \$3,349,906. Jim also noted we had 14 days cash on hand. Lastly, Lakeview Gardens had a loss of \$9,540, and Lake Health Medical Supply was positive \$9,146 for the month.

**Interim CEO Introduction:**

Jim Schlenker, Interim CEO, introduced himself and noted that he comes to LHD with over 30 years of experience in the healthcare industry, a strong financial background, and is aimed at increasing community access to quality care. The Board of Directors offered Jim a 60-day interim contract beginning 01/01/2024 as Chief Executive Officer, with options to extend the contract if needed.



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Lake Health District

Medical Staff Report: N/A

Medical Staff Privileging:

Don Liddycoat presented a new privileging reappointment for the following courtesy Radiologist: Edmund Pillsbury, III, MD. Jane O’Keeffe made a motion to approve the Provider’s privileges. John Shine seconded the motion. The motion was presented, voted on, and passed unanimously.

Department Heads Report:

Tory Coe, DON, reported the Acute department remains short staffed with nurses and reiterated that LHD relies heavily on travelers. The department has taken some heavy hits in the past two months, with two full-time nurses submitting their resignation and two nurses making the move from Acute to the Operating Room. Those four changes made a significant difference to our OB Department; however, both OR Nurses are OB certified and are willing to assist as needed. Tory expressed her concern for our OB Department, which is vulnerable, so recruiting nurses is the top priority. For now, Tory made the decision to move two experienced nurses in managerial positions back to the floor, and two RN educators are willing to fill in and assist as needed. The nurses are supporting each other and demonstrating their commitment and dedication to our community by continuing to make patient care the number one priority.

Heidi Martinez, Behavioral Health Director, reported the department recently had a site visit and noted some findings that need to be addressed- including that the RHC and CMHP are different; therefore, the department is currently working on a process to differentiate the two. Heidi also noted that during the past three months, Behavioral Health has had 158 new clients, with an average of 400 clients total, and each month providing over 1,000 services.

Board Updates:

Jane O’Keeffe reported that the CEO Search Committee has conducted several video interviews, and has invited three candidates for on-site visits, in addition to the current Interim CEO, Jim Schlenker.

Don Liddycoat reported that LHD Board members will be attending a virtual seminar in February for a newly acquired requirement from the Oregon Government Ethics Commission pertaining to Public Meetings Law.

CEO Report:

Jim Schlenker, Interim CEO, reported that today is his ninth day on the job, and so far, there is something positive happening each day at LHD. Jim reported he has connected with several employees and is grateful for the open and honest communication, as well as the opportunity to meet with a few Providers. Jim expressed the universal desire to continue care for the community and updated the Board and community members with some positive news – including a Physician who will soon be here for an on-site visit, and recruitment is in the works for a new CFO and HR Director. Jim also noted that there continues to be work regarding gaps in CRNA coverage.

Public Comment:

Community members expressed their concerns regarding a lack of communication and transparency between the district and community members, respectfully requesting a change. Friends of Lake Health



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District offered a brief bio of the group and extended an invitation to Jim Schlenker, Interim CEO, to attend one of their weekly meetings. The Friends then requested a status report on several topics – with the list of requests given to the Board for reference.

**Adjournment:**

At 7:12PM, Don Liddycoat called for an executive session and open session was adjourned. After a recess, the executive session began. Following the executive session, the meeting reopened into open session and was adjourned at 8:45PM.

Respectfully submitted,

Jerald Steward, Secretary

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