



Board of Directors Meeting Minutes
October 5, 2023, 6:30PM Lake District Hospital
Lake Health District

Board Attendance: Jerald Steward, Secretary; John Shine, Treasurer; Jane O’Keeffe, Member; Jen Antle, Member

LHD Managers in Attendance: Charlie Tveit, CEO; Prahman Cumarasamy, CFO; Donna Boatman, HIM Director; Shawn Cosby, Compliance Officer; Tory Coe, DON; Tyson Lane, EMS Director; Amron Lym, Rehab Director; Quentin Wilson, DME, EVS & Supply Chain Director; Judy Clake, Public Health Director.

Others in Attendance: See attached sign in sheet.

Jerald Steward, Acting Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance. Don then stated public comment would be postponed until after the financial report.

Oath of Office: Holly Fairburn, Public Notary, re-administered the Oath of Office to re-elected board member, John Shine, and newly elected board members, Jane O’Keeffe and Jennifer Antle.

Consent Agenda Item Approval:

Jen Antle made the motion to approve the consent agenda items (which included the September 14, 2023, meeting minutes and the November 2023 check signing calendar). Jane O’Keeffe seconded the motion. The motion was presented, and Jerald Steward, John Shine, Jane O’Keeffe, and Jennifer Antle voted to pass the motion unanimously.

Calendar for Check Signing:

November 1, 2023	Don Liddycoat
November 8, 2023	John Shine
November 15, 2023	Jane O’Keeffe
November 22, 2023	Jen Antle
November 29, 2023	Jerald Steward

Financial Reports:

August 2023 LHD Financial Report

Prahman Cumarasamy, CFO, provided the financial report, noting the net revenue for the month of August was \$4,516,146 and expenses were \$3,508,607, for a net income of \$1,247,591 and a YTD net income of \$1,456,212. Prahman also noted we currently have 15 days cash on hand, Lakeview Gardens had a loss of 90K for the month of August, and Lake Health Medical Supply was positive 10K for the month.

Purchase, 103 G Street Building:

Charlie Tveit, CEO, reported that during COVID, LHD received an American Rescue Grant from OHA in the amount of \$258,346. LHD has been using the grant monies to lease a building located at 103 S G Street. The owner has agreed to apply the lease payments towards purchasing the property. For an additional amount of \$23,000 the district would be able to purchase the building. John Shine made the motion to



approve the purchase of the property at 103 S G Street. Jane O’Keeffe seconded the motion. The motion was presented, and Jerald Steward, John Shine, Jane O’Keeffe, and Jen Antle voted to pass the motion unanimously – subject to legal council’s review and approval.

Medical Staff Report: N/A

Nursing Report:

Tory Coe, DON, reported that patient satisfaction is better than the national average for Lake District Hospital. Tory also reported that we extended an offer and hired a CNA student from the last round of classes. She is in the process of onboarding and will be on the floor soon. Tory also noted that the RN students are currently on the floor and doing well.

Department Heads Report:

Judy Clarke, Director of Public Health, reported there will be a flu clinic held on October 24th. Judy also reported that we do not have any COVID vaccines currently, and noted the vaccines are now manufactured privately, so there are some difficulties obtaining them.

CEO Report:

Charlie Tveit, CEO, reported the Rip City Blazers event held on September 19th was a great time and huge hit with the community. Next, Charlie reported that there was a special meeting held at Lake Health District with Governor Kotek today. Jane O’Keeffe, board member, reported the meeting consisted of discussions about behavioral health challenges, as well as public health challenges, and reported the integration of the two entities to Lake Health District has gone very well over the years. Jane took the opportunity with Governor Kotek to discuss our needs for re-opening the skilled nursing facility. Discussions with the Governor also included the status of the BHRN grant, along with the challenges and pushback from the community. During the meeting, Charlie took the opportunity to inform Governor Kotek that CA and AK have adopted policies for Critical Access Hospitals that have Long Term Care facilities attached- the policies include cost-based reimbursement under applicable circumstances. Charlie then noted on November 2nd, there will be an annual Critical Access Hospital meeting at 2PM at the Community Center; topics will include reviewing CAH policies and procedures, and board members will be present during the meeting as well. Charlie then expressed gratitude to our kitchen staff, as it is National Food Service Week, and we are incredibly grateful at LHD to have such a wonderful team consistently offering delicious dining options. Charlie then spoke to the Board about the Food Share building, which was granted to LHD several years ago. The roof needs to be replaced for an estimated cost of \$137K. The Collins McDonald Fund has donated \$40K toward the roof replacement, Energy Trust of Oregon is expected to give between \$4-7K, and the district has reached out to the Oregon Community Foundation and other foundations for potential donations. Charlie then reported that the district has received a wrap around payment from 2018, in the sum of \$500K, for the Rural Health Clinic. Lastly, Charlie reported negotiations with Teamsters Union will begin in November, as the contract ends December 31st.



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Public Comment:

Friends of Lake Health District informed the board and attendees that they hold weekly meetings to discuss questions, concerns, and possible solutions for issues the district is facing. Some topics brought up recently included the current board structure, behavioral health caseload, hiring policies and procedures, revenue cycle status, and real estate.

Adjournment:

At 8:46PM, Jerald Steward called for executive session and open session was adjourned. After a recess, executive session began. Following the executive session, the meeting reopened into open session and was adjourned at 9:35PM.

Respectfully submitted,

Jerald Steward, Secretary

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