



Board of Directors Meeting Minutes  
September 14, 2023, 6:30PM Lake District Hospital  
Lake Health District

**Board Attendance:** Don Liddycoat, Chairman; Jerald Steward, Secretary; John Shine, Treasurer; Jane O’Keeffe, Member; Jen Antle, Member

**LHD Managers in Attendance:** Charlie Tveit, CEO; Prahman Cumarasamy, CFO; Scott Graham, DO, Chief of Staff; Donna Boatman, HIM Director; Shawn Cosby, Compliance Officer; Tory Coe, DON; Tyson Lane, EMS Director; Amron Lym, Rehab Director; Quentin Wilson, DME, EVS & Supply Chain Director; Judy Clake, Public Health Director.

**Others in Attendance:** See attached sign in sheet.

Don Liddycoat, Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance. Don then stated public comment would be postponed until after the financial report.

**Oath of Office:** Holly Fairburn, Public Notary, re-administered the Oath of Office to re-elected board member, John Shine, and newly elected board members, Jane O’Keeffe and Jennifer Antle.

**Consent Agenda Item Approval:**

Jane O’Keeffe made the motion to approve the consent agenda items (which included the August 3, 2023, meeting minutes, June 14, 2023, work-session minutes, August 14, 2023, work session minutes, and the October 2023 check signing calendar). John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Jane O’Keeffe, and Jennifer Antle voted to pass the motion unanimously.

*Calendar for Check Signing:*

October 4, 2023	Jen Antle
October 11, 2023	Jerald Steward
October 18, 2023	Jane O’Keeffe
October 25, 2023	John Shine

**Financial Reports:**

*July 2023 LHD Financial Report*

Prahman Cumarasamy, CFO, provided the financial report, noting that net revenue for the month of July was \$3,710,078 and expenses were \$3,515,000, for a positive of \$214K for the month; July is the first month of FY24. Prahman also noted we currently have 15 days cash on hand.

**Legislative Update:**

Jane O’Keeffe reported she attended a Zoom call the end of August with Charlie Tveit and Representative Owens, Senator Findley, County Commissioner James Williams, the Director of DHS, and several other legislative representatives regarding the situation with Long Term Care and cost-based reimbursement. The Director of DHS understands the issues and is committed to doing his part. Jane also reported she is headed



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to Washington D.C. in October during Oregon Hospital Association meetings and will be attending to advocate with Senators and Representatives.

Charlie Tveit, CEO, noted he met with Representative Goodwin yesterday and is working to put things together to present to the legislative committee to push forward on cost-based reimbursement.

Jane O’Keeffe reported the LHD Board of Directors hosted Jamie Orlikoff, Hospital Board Expert, for a Board Education Training on August 29<sup>th</sup>. Topics covered in the Board Training included workforce, financials, behavioral, patients, government, access to care, patient satisfaction, and physician/hospital relationships. The LHD Board learned that 43% of rural hospitals are currently in the red. An option presented during the training was to potentially investigate a different board composition; possibly a private, non-profit board- where the members are professionals, not locally elected officials.

John Shine reported they also learned during the training session that experts in Healthcare are having issues as well, meaning hospitals are struggling and insurance companies are profitable.

**BHRN Grant:**

Jen Antle reported the district must expend expenses in a timely manner for the grant; therefore, there will be community meetings and small focus groups for Behavioral Health, so we utilize the funds wisely for everyone. There is \$1.2M allocated for a drop-in center, and an additional \$1.5M for supportive housing.

**Urban Renewal Plan, Town of Lakeview:**

Discussion tabled until The Town provides the information requested by the county, at which time, it would be reconsidered.

**Medical Staff Report:** N/A

**Nursing Report:**

Tory Coe, DON, reported there has been a baby boom, with nine births at LDH since August 1<sup>st</sup>! Tory also reported the unit has added one full time RN and four CNAs from Lakeview Gardens. Tory reported there are five local RN students set to begin classes the week of 9/25.

**Department Heads Report:** N/A

**Education Request:**

Lauren Lightle, Acute Scheduler/Administrative Assistant, submitted a request to LHD to keep her healthcare benefits and work part-time (24 hrs. per week) while she is attending KCC’s RN program. Jerald Steward made a motion to approve the request. Jennifer Antle seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Jane O’Keeffe, and Jennifer Antle voted to pass the motion unanimously.

Charlie Tveit, CEO, reported LHD has three different funds to provide educational assistance. One fund was established when the district received a \$50K gift from Providence and an anonymous community doner



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donated \$50K during the COVID-19 Pandemic for a Health Education Fund. The monies can be used for anyone needing or desiring to further their education within the Lake Health District. The second fund is money from the Patricia Gainey gift. The third is a large endowment fund with over \$1M that will work for the future needs of community members.

**CEO Report:**

Charlie Tveit, CEO, reminded the Board Members to please complete their post-training questionnaires from the Board Education Training held on August 28<sup>th</sup>. Charlie reported the \$15,000 fee for Mr. Orlikoff to provide the Board Education Training was generously paid for by the Office of Rural Health. Charlie reported the Health District has decided to list the Alturas Clinic for sale. Charlie also announced it is National EVS week and would like to celebrate our EVS team for all their hard work. Charlie then reported the internet outage taught us a lot of lessons and was glad to inform the community that LHD now has StarLink Connection for back-up internet. Charlie reported the Portland Trailblazers will be in Lakeview on September 19<sup>th</sup>, for a stop on their Rip City tour across Oregon. Charlie gave an update on Home Health and Hospice Services, noting LHD received \$300K from the Collins McDonald Fund to supplement hospice services. The State needs to approve the services requested, and we are also waiting on approval from CMS. Lastly, Charlie reported we are fully staffed with CNAs, but are continuing to have a difficult time filling the 15 full-time RN positions; noting there is a national shortage of nurses that is affecting us.

**Public Comment:**

Community members voiced some concerns regarding operations. Discussion ensued amongst board members and the community, with questions and answers following.

**Adjournment:**

At 8:15PM, Don Liddycoat called for executive session and open session was adjourned. At 8:23PM the executive session began. Following the executive session, the meeting reopened into open session and was adjourned at 8:59PM.

Respectfully submitted,

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Jerald Steward, Secretary

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