



Board of Directors Meeting Minutes
June 8, 2023, 6:30PM Lake District Hospital
Lake Health District

Board Attendance: Don Liddycoat, Chairman
John Shine, Treasurer

Jerald Steward, Secretary
Shirin Sabin, Member

LHD Managers in Attendance: Charlie Tveit, CEO
Tory Coe, DON
Tyson Lane, EMS Director
Amron Lym, Rehab Director
Kim McFall, Cardiopulmonary

Dr. Scott Graham, Chief of Staff
Abigail Finetti, RN
Lisa Paquet, Clinics Director
Shawn Cosby, Compliance

Others in Attendance: Jennifer Antle, Michelle Davidhizer, Rhayanna McClain, MaryAnn McClain, and Daniele Jester, Lakeview Examiner. Those in attendance on Zoom included Chris Peters Washington Federal, Roger Ford, Washington Federal, Tina and others.

Don Liddycoat, Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Don Liddycoat recognized Shirin Sabin for her 4 years of service on the Board and thanked her for her thoughtful advice, counsel and decision making on behalf of the community.

Public Comment: None

Consent Agenda Item Approval:

John Shine made the motion to approve the consent agenda items (which included the May 4, 2023, meeting minutes and the July 2023 check signing calendar). Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, and Shirin Sabin voted to pass the motion unanimously.

Calendar for Check Signing:

July 5, 2023	Don Liddycoat
July 12, 2023	Jen Antle
July 19, 2023	John Shine
July 26, 2023	Jerald Steward

Financial Reports:

April 2023 LHD Financial Report

Charlie Tveit, CEO provided the financial report, noting that Net Revenue for the month of April was \$2,799,936, expenses were \$34,180,258 with a loss of \$836,1990 for the month and a loss of \$2,297,295 for the year. Revenue deductions are now trending at 27%, up significantly from previous years. Charlie noted that contract labor is 37% of total labor costs causing great financial difficulties. Charlie noted that the new Chief Financial Officer, Prahaan Kumarasamy will start on June 12th.



Resolution 2023-1 Budget Approval: Mr. Tveit reported that since the FY2023-2024 budget was approved at the budget meeting, the next step is to pass the budget by resolution which enables us to levy the necessary taxes and adopt our budget. John Shine made a motion to approve Resolution 2023-1 as presented. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine and Shirin Sabin voted to pass the motion unanimously.

John Shine made a motion to approve the Health District to levy taxes by Fund through the County as required. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine and Shirin Sabin voted to pass the motion unanimously.

John Shine then made a motion to approve Resolution 2023-2 Additional Financing, authorizing Charlie Tveit to engage in discussions with Washington Federal bank to secure additional working capital. Shirin Sabin seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine and Shirin Sabin voted to pass the motion unanimously.

Goose Lakes Medical Services:

Charlie Tveit presented the financial report for Goose Lake Medical Services noting that Gross Revenue in long term care was \$194,841. Gross Revenue for assisted living was \$60,232. Net revenue for the month was \$228,580, Expenses were \$381,693, causing a deficit for April of \$153,113 and YTD is a deficit of \$1,466,137. Lake Health Medical Supply had Net Revenue of \$55,010 in April with expenses of \$36,461 resulting in a net profit of \$14,549 for the month and YTD LHMS was positive by \$102,058.

Medical Staff Report:

Dr. Graham had no report.

Nursing Report:

Tory Coe RN, DNS reported that the current census is 15 patients. There are 7 students in the CNA class which is very encouraging. There are also 2 scheduled RN students for the fall with 2 RNs currently in the Klamath Community College program. Staffing continues to be a big challenge with the need for 12 RNs with those positions filled by travelers.

Department Managers Report:

Tyson Lane, EMS reported that things are fine with some understaffing. There have been a number of ground transports this past month. He noted that a possible issue in North Lake EMS has been resolved.

Lisa Paquet, Lake Health Clinic reported that providers have been adjusting their schedules to accept more patients.

Amron Lym, Rehab reported that with the loss of OT and Speech providers, he is working hard to find replacements.

Kim McFall, RT reported that there has been an increase in patient volume in the respiratory and cardiac rehab programs but volume in Sleep Lab has been down.

HR Report:



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Shirley Kranz HR reported that there are currently no grievances with either union. She is working on FMLA processes with Hart insurance and hopes to improve the process for employees. Shirley noted that a new program, The Daisy Award, has been initiated and is geared toward nurses on the acute unit and it allows for family members to nominate nurses for recognition. Shirley reported that since Jan 2023, we have had 47 new hires and 39 separation of staff, noting that turnover is fairly normal for the organization. Shirley requested financial assistance from the Board for the applications listed below.

1. Education Request – EMS Department (Rachel Bonine) This application was accepted for support.
2. Education Request – Brittany Stevens, the board requested additional information on this application.
3. Scholarship Loan Agreement Revision: The agreement was reviewed, and it was agreed to accept the agreement with a revision allowing for hours worked. Jerald Steward made the motion to make the above-described approvals. The motion was seconded by Shirin Sabin. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine and Shirin Sabin voted to pass the motion unanimously.

CEO Report:

Charlie Tveit reported on the status of the BHRN grant, noting that the State has provided an agreement the District would need to accept prior to purchasing a building. The agreement is currently under review by the Department of Justice at the State of Oregon. The agreement had been provided to the County to ensure that the 20-year commitment to deliver substance use disorder treatment would be acceptable. No purchase will occur until the documents are completed and signed.

Charlie noted that the District was notified of a first time audit of the 2020 cost report would be occurring in July, with Wipfli handling the responses as they prepared the cost report.

It was noted that the Cerner software platform continues to be one with a great deal of challenges but that support from the ORCA contract, things are getting resolved, although slowly.

Charlie reported that EOCCO had granted 2 grants to the community, \$30,355 for the Lake County Food Share and \$49,017 toward the Community Arts Center, formerly the Senior Center. A grant of approximately \$120,000 will be awarded from the State toward workforce support in the Behavioral Health service.

Adjournment:

At 7:39 PM, Don Liddycoat called for Executive Session per ORS 192.660(2). At 8:06 the meeting reopened in open session and adjourned.

Respectfully submitted,

 Jerald Steward (Jul 7, 2023 12:23 PDT)

Jerald Steward, Secretary

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request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at program.intake@usda.gov







2023 Board Minutes 06_08

Final Audit Report

2023-07-07

Created:	2023-07-07
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