



Board of Directors Meeting Minutes
April 6, 2023, 6:30PM Lake District Hospital
Lake Health District

Board Attendance: Don Liddycoat, Chairman; Jerald Steward, Secretary; John Shine, Treasurer; Ken Kestner, Member; Shirin Sabin, Member.

LHD Staff Attendance: Charlie Tveit, CEO; Ed Keough, CFO; Dr. Scott Graham, Chief of Staff; Lisa Paquet, Director of Clinics; Tory Coe, DON; Mickie Gocken, DNS; Tyson Lane, EMS Director; Kim McFall, Cardiopulmonary Services Manager; Judy Clarke, Public Health Director; Tara Geil, Dietician; Heidi Martinez, Executive Director of Behavioral Health; Shawn Crosby, Compliance Manager.

Others in Attendance: Rhayanna McLain, MaryAnn McLain, Karen McClain, Jennifer Antle, Jane O'Keefe, Joe Compston, and Daniele Jester, Lakeview Examiner.

Don Liddycoat, Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: None

Consent Agenda Item Approval:

John Shine made the motion to approve the consent agenda items (which included the March 2, 2023, meeting minutes and the May 2023 check signing calendar). Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Shirin Sabin, and Ken Kestner voted to pass the motion unanimously.

Calendar for Check Signing:

May 3, 2023	Ken Kestner
May 10, 2023	John Shine
May 17, 2023	Jerald Steward
May 24, 2023	
May 31, 2023	Don Liddycoat

2021-2022 Audit Report:

The audit report was presented via zoom by David Imus and Eric Volk of Wipfli. There were questions and discussion.

Financial Reports:

February 2023 LHD Financial Report

Ed Keough, CFO, reported the Acute patient count for February was 293, Clinics were 1,947 and other outpatient services were 4,346. Gross charges for the month were \$3.9m. Collections on A/R were \$2.8m. Days cash on hand is 29. Net revenue for the month was \$2.5m. Year to date net revenue is \$25.3.



Budget is \$29.1m, so we are \$3.8m behind - while expenses year to date are \$1.3m under budget. The year to date the contribution deficit was \$1.0m.

Capital Purchase Discussion:

The following capital items needing to be purchased were presented to the board: updated acute beds, LTC beds, EMS Zoll defibrillators, clinic chairs, MRI wrist coil, and IT servers. Following review and discussion of the items, Jerald Steward made the motion to approve the Capital Purchase items. Ken Kestner seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Ken Kestner, Shirin Sabin, and John Shine voted to pass the motion unanimously.

BHRN Grant Building Purchase:

Charlie Tveit, CEO presented a discussion about how to use the State allocated funds for the Behavioral Health Resources Network grant. Charlie noted that several buildings were evaluated in Lakeview as possible purchases or to be rented. Some of the potential purchase options included the Methodist Church, the former Four-Square Church and Lumberman's (for rent), the Newton modified warehouse, Dr. Davis's former office, the former Thornton's pharmacy, and the building that Bender's are in and the Heryford building. Based on all the options, his recommendation is to purchase the Heryford Building. His recommendation is supported for numerous reasons - most importantly providing adequate space for the services needing to be rendered, as well as relocating other behavioral health services currently provided in various locations in the community into the Heryford Building for a central location. All of the buildings had inherent challenges and would require extensive work.

Following extensive discussion and many questions with comments from the public, the board agreed to postpone the decision.

Goose Lakes Medical Services:

Ed Keough, CFO, reported gross charges in long term care were \$104k. Gross charges for assisted living were \$57k. Net revenue for the month was \$178k, Expenses were \$371k, caused a deficit for February of \$193k and YTD is a deficit of \$1m. Lake Health Medical Supply had gross charges of \$54k in February with a revenue deduction of \$4.9k. Expenses were \$55k; with a net deficit of \$6k YTD LHMS was positive by \$77k.

Medical Staff Report:

Chief of Staff, Dr. Graham, had no report.

Nursing Report:

Tory Coe, DON, reported the department is working together in preparation for the state survey. They are keeping very busy continuing to improve documentation processes, and education with the CNA and RN programs are moving along well.

Department Manager Reports:

Mickie Gocken, DNS, reported that the CNA classes have allowed the opportunity for additional full-time employees, which has facilitated the re-opening of the second LTC house. Mickie noted that the next



round of CNA classes will begin in April. The AL/LTC facility is in need of full-time RNs. Currently there are three contracted RN travelers, with one leaving in May.

Lisa Paquet, Director of Clinics, reported the clinic's current patient panel is 3,363. The clinic is still in need of additional providers and currently conducting phone interviews, with hopes of in-person interviews to follow.

Tara Geil, Director of Dietary, happily reported the new commercial oven and stove were recently installed in the kitchen and are working great.

CEO Report:

Charlie Tveit, CEO, reported the masking requirements in a healthcare setting was rescinded as of April 3, 2023. Along with that, LDH will relinquish the license for the 24 additional beds that were temporarily increased during the pandemic. Charlie also reported he has been working with Representative Owens and Senator Findley towards obtaining cost-based reimbursement for Medicaid patients in Long Term Care.

Charlie reported LHD staff retirement accounts currently have \$13,522,000 invested for employee retirement benefits.

Adjournment:

At 8:38PM, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 10-minute recess. Persons present were Don Liddycoat, Chairman; Jerald Steward, Secretary; John Shine, Treasurer; Ken Kestner, Member, Shirin Sabin, and Charlie Tveit, CEO.

At 8:45PM the meeting reopened in open session. Thereafter, the meeting was adjourned.

Respectfully submitted,

Jerald Steward, Secretary

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