



Board of Directors Meeting Minutes
March 2, 2023, 6:30PM Lake District Hospital
Lake Health District

Board Attendance: Don Liddycoat, Chairman; Jerald Steward, Secretary; John Shine, Treasurer; Ken Kestner, Member.

LHD Staff Attendance: Charlie Tveit, CEO; Ed Keough, CFO; Scott Graham, DO; Shirley Kranz, HR Director; Lisa Paquet, Clinics Manager; Tory Coe, DON; Alan Mintz, Temporary Clinical Manager; Mickie Gocken, DNS; Tyson Lane, EMS Director; Kim McFall, Cardiopulmonary Services Manager; Judy Clarke, Public Health Director; Shawn Crosby, Compliance Manager.

Others in Attendance: Melisa Derrick, Rhayanna McLain, MaryAnn McLain, Amber Murphy, Chris Delaney, Rachel Bonine, and Daniele Jester, Lakeview Examiner.

Don Liddycoat, Chairman, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: None

Consent Agenda Item Approval:

John Shine made the motion to approve the consent agenda items (which included the February 2, 2023, meeting minutes and the April 2023 check signing calendar). Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, and Ken Kestner voted to pass the motion unanimously.

Calendar for Check Signing:

April 5, 2023	Don Liddycoat
April 12, 2023	John Shine
April 19, 2023	Jerald Steward
April 26, 2023	Ken Kestner

Financial Reports:

Budget Assumptions FY 2023-2024:

The budget assumptions for fiscal year 2023-2024 were presented for consideration by Ed Keough, CFO. Following review and discussion, Jerald Steward made the motion to approve the assumptions. John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Ken Kestner, and John Shine voted to pass the motion unanimously.

January 2023 LHD Financial Report:

Ed Keough, CFO reported Acute patient count for January was 328, clinics patient count was 2,269, and other outpatient services patient count was 5,208. Gross charges for the month were \$4.7m. Collections on A/R were \$2.6m. Days cash on hand is fifty-five. Net revenue for the month was \$3.7m. Year to date net revenue is \$22.8m. Budget is \$25.5m, so we are \$2.6m behind. Expenses year to date are \$1.2m under budget. Year-to-date, the contribution margin was \$129k.



Goose Lake Medical/Lakeview Gardens:

Ed Keough, CFO, reported Gross charges in long term care were \$141k. Gross charges for assisted living were \$60k. Net revenue for the month was \$196, and expenses were \$359k, which caused a deficit for January of \$162k. YTD is a deficit of \$810k. Lake Health Medical Supply had gross charges of \$50k in January, with a revenue deduction of \$1.7k. Expenses were \$33k, with a year-to-date net contribution margin of \$15k. LHMS was positive by \$84k, year-to-date.

Goose Lake Medical/Lakeview Gardens:

Mickie Gocken reported they need to hire full-time employees (not travelers) in order to open the second LTC house. She is actively working on interviewing prospective employees.

Medical Staff Update:

Chief of Staff, Dr. Graham, reported he would like to see better Provider participation in Med Staff meetings to keep all Lake Health District Providers current with applicable information. Dr. Graham also requested for LHD to please keep reaching out to residency programs in an attempt to have more residents here.

Medical Education Funding Statement:

Charlie Tveit, CEO, reported anonymous community members have generously donated over \$300,000 for a Medical Education Fund. The plan is to provide financial support for aspiring employees and/or future employees of Lake Health District to improve life skills and potential income. It is designed to decrease student debt, increase employee retention, meet the needs of staffing shortages, among other benefits. Following review and discussion, John Shine made the motion to approve the Medical Education Funding Statement. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Ken Kestner, and John Shine voted to pass the motion unanimously.

Department Reports:

Nursing Report:

Tory Coe, DON, introduced Alan Mintz, who is the new temporary Clinical Manager. Alan has extensive knowledge of hospital and nursing rules. He is currently collaborating with staff on several assignments, including assisting the nursing staff with improving their documentation process. Tory also reported there were recently four CNAs students who graduated, with new CNA classes set to begin in both April and June. There are currently two RN students who are finishing up their winter term and getting ready to begin spring term.

Clinics Update:

Lisa Paquet reported there are still several hundred patients waiting to be assigned a PCP due to a lack of providers to assist in supporting our clinic. The clinic's current patient panel is 3,255. Patients without a PCP can utilize the walk-in clinic or ER until we get more providers on board. HR currently has interviews for two new providers scheduled, with a third interview forthcoming.



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Human Resources update:

Shirley Kranz reported that there were 12 new hires in February and the department is continuing to market for new employees. They are currently looking at three new Nurse Practitioners, one Pediatrician, and one Podiatrist. Also noting, the summer lunch program is starting to gear up with plans in the works.

CEO Report:

Charlie Tveit reported he has received a semi-commitment for the audit report, hopeful for an interim draft prior to the April board meeting; noting that this year has been different having a single audit, as well as the normal annual audit. Charlie also reported that in December we submitted our Behavioral Health (BHRN) grant to adjust the budget for the usage of the funds. We are waiting on approval for re statement, and we cannot spend the grant money until the new budget is approved.

Charlie gave the board an update on issues related to the current legislative activity regarding healthcare. The staffing law currently being negotiated could have a significant impact on hospital operations.

Charlie reminded the Board of the Strategic Planning Meeting for Tuesday, March 21, 1-3PM in the Strieby Conference Room.

At 8:00PM, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 10-minute recess. Persons present were Don Liddycoat, Chairman; Jerald Steward, Secretary; John Shine, Treasurer; Ken Kestner, Member, and Charlie Tveit, CEO.

At 8:51PM the meeting reopened in open session. Thereafter, the meeting was adjourned.

Respectfully submitted,

Jerald Steward

Jerald Steward, Secretary

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