

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
December 1, 2022**

Board Attendance: John Shine, Treasurer Shirin Sabin, Member
Jerald Steward, Secretary

LHD Staff Attendance: Charlie Tveit, CEO Ed Keough, CFO
Lisa Paquet, Clinics Manager Tory Coe RN, Director of Nursing,
Kim McFall, Respiratory Services Manager
Tyson Lane, EMS Director

Others in Attendance: Chris Gibson RN, Shawn Bias RN, Abigail Yates RN and Aleasa Mathews RN.

Jerald Steward, acting Chair, called the meeting to order in open session at 6:32 pm and led the Pledge of Allegiance.

Public Comment: None

Consent Agenda Item Approval:

November 3, 2022 minutes and the Consent agenda items were presented, and John Shine made the motion to acknowledge and approve the items as well as the November 2022 check signing calendar. Sharin Sabin seconded the motion. The motion was presented, and John Shine, Shirin Sabin and Jerald Steward voted to pass the motion unanimously.

Calendar for Check Signing:

January 04, 2023	Don Liddycoat
January 11, 2023	Jerald Steward
January 18, 2023	John Shine
January 25, 2023	Shirin Sabin

Financial Reports:

Ed Keough, CFO reported Acute patient count for October was 376, Clinics were 1,936 and other outpatient services were 5,277. Gross charges for the month were \$4.3m. Collections on A/R were \$2.6m. Days cash on hand is 40. Net revenue for the month was \$2.8m. Year to date net revenue is \$13.3m, budget is \$14.5m, so we are \$1.2 mil behind while expenses year to date are \$753k under budget. Year to date the deficit was \$114k.

Charles Schwab Account Authorization:

Charlie Tveit, CEO reported that Board approval is necessary to open a brokerage account with Charles Schwab to be able to accept donations in the form of stock. Following discussion, John Shine made the motion to approve the establishment of the Charles Schwab account. Shirin Sabin seconded the motion. The motion was presented, John Shine, Shirin Sabin and Jerald Steward voted to pass the motion unanimously.

Goose Lake Medical/Lakeview Gardens:

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
December 1, 2022**

Ed Keough, CFO, reported Gross charges in long term care were \$139k. Gross charges for assisted living were \$52k. Net revenue for the month was \$187k, Expenses were \$349k, causing a deficit for October of \$162k and YTD is a deficit of \$318k. Lake Health Medical Supply had gross charges of \$40k in September with a revenue increase of \$1k. Expenses were \$31k; with a net contribution margin of \$10k YTD LHMS was positive by \$39k.

Medical Staff Update:

As the Chief of Staff, Dr. Chang was unable to attend, Mr. Tveit reported that the medical staff had approved several new appointments and re-appointments, listed below:

New Appointments:

John Jurkanin CRNA

Re-Appointments:

Emery Chang MD

Tim Gallagher MD

Stephen Hussey MD

Duong Than MD

Rosanne Fitzgerald FNP

Landon Mouritsen CRNA

Following discussion, John Shine motioned for approval, Shirin Sabin second the motion and John Shine, Jerald Steward, and Shirin Sabin voted to pass the motion unanimously.

Nursing Report:

Tory Coe, RN, DON reported that staffing continues to be a very challenging issue and she is working with the nurses to handle the challenges. Tory noted that a tentative agreement had been reached with the ONA negotiating team this afternoon during the mediation process. It was noted that once the agreement is completed with all the changes, it will be distributed to all the ONA members for their ratification. Once the voting is completed, the final step will be for the Board to agree to the negotiated agreement at the next Board meeting, after which it will be implemented.

Clinics Update:

Lisa Paquet reported that the Alturas Health Clinic had closed on November 30 following the retirement of Wesley Steven DO and the transition of Tony Reynolds FNP to Modoc Medical Center. Lisa also stated that the walk-in clinic is showing an increase in volume.

EMS Report:

Tyson Lane reported that the new PPE purchased with the SAMSA Grant had arrived and was now in use. He also stated that staffing is now in good shape.

CNA Loan applications:

Charlie Tveit presented the loan applications for 3 CNA students for Board consideration. All met the requirements for the loans to take the class. Following discussion, John Shine

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
December 1, 2022**

motioned for approval, Shirin Sabin second the motion and John Shine, Jerald Steward, and Shirin Sabin voted to pass the motion unanimously.

CEO Report:

Charlie Tveit provided an update on the grants received by the District and noted the Board had received the updated report earlier which indicated our total grant funds are in excess of \$3.3 million which greatly impacts the community. Mr. Tveit then noted that the EOCCO grant and funds return based on how well the CCO did as a whole and Lake Health District individually came to \$951,452 for the year. This was in addition to another fund from the CCO that was in excess of \$100,000, a very welcome addition to the cash situation.

Mr. Tveit stated that a potential for a Conflict of Interest needs to be reported. One of the construction contractors, Gary Caldwell Construction LLC has offered to work for Lake Health District on an hourly basis with the District purchasing the materials and they doing the work. The potential conflict occurs because Jon Westcott, the principal with the firm is the father of Justin Wescott, Director – Plant Operations. The Board acknowledged the potential for conflict.

At 7:30 pm, Jerald Steward called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 10-minute recess. Present were John Shine, Treasurer, Jerald Steward, Secretary, Shirin Sabin Member and Charlie Tveit, CEO.

At 8:17 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

Jerald Steward, Secretary

This institution is an equal opportunity provider and employer. If you wish to file a Civil rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at program.intake@usda.gov