

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
January 5, 2023**

Board Attendance: Don Liddycoat, Chair, John Shine, Treasurer
Jerald Steward, Secretary Ken Kestner, Member

LHD Staff Attendance: Charlie Tveit, CEO Ed Keough, CFO
Lisa Paquet, Clinics Manager Tory Coe RN, Director of Nursing,
Shirley Kranz, HR Director Tyson Lane, EMS Director

Others in Attendance: Karen McClain, Malissa McClain.

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: None

Consent Agenda Item Approval:

December 1, 2022 minutes and the Consent agenda items were presented, and Jerald Steward made the motion to acknowledge and approve the items as well as the November 2022 check signing calendar. John Shine seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Jerald Steward and Ken Kestner voted to pass the motion unanimously. Don Liddycoat reported that he had been approached by a member of the community that had an excellent experience in the Emergency Room, noting how nice it was to hear of a satisfied patient.

Calendar for Check Signing:

February 1, 2023	Don Liddycoat
February 8, 2023	Jerald Steward
February 15, 2023	Ken Kestner
February 22, 2023	John Shine

Financial Reports:

Ed Keough, CFO reported Acute patient count for November was 300, Clinics were 1,902 and other outpatient services were 2,878. Gross charges for the month were \$4.0m. Collections on A/R were \$2.5m. Days cash on hand is 57. Net revenue for the month was \$2.6m. Year to date net revenue is \$15.9m, budget is \$18.2m, so we are \$2.2 m behind while expenses year to date are \$1.2m under budget. Year to date the surplus was \$420k. Ed also reported that we are working on all bills to ensure we are paid correctly at the correct rate.

Non-Budgeted expenditure:

Charlie Tveit presented a capital purchase request of \$102,664.11 for the replacement of 2 Monitor/Defibrillators to be used by the Emergency Medical Services. The present units are not functioning correctly, limiting the EMS team from properly caring for patients and can't be properly calibrated past March 2023. Following discussion, John Shine made the motion

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to approve the expenditure to replace the needed equipment. Jerald Steward seconded the motion. The motion was presented and Don Liddycoat, John Shine, Jerald Steward and Ken Kestner voted to pass the motion unanimously.

Goose Lake Medical/Lakeview Gardens:

Ed Keough, CFO, reported Gross charges in long term care were \$121k. and Gross charges for assisted living were \$51k. Net revenue for the month was \$178k, Expenses were \$345k, which caused a deficit for November of \$167k and YTD is a deficit of \$486k. Lake Health Medical Supply had gross charges of \$52k in November with a revenue deduction of \$4k. Expenses were \$31k; with a net contribution margin of \$16k for November. Lake Health Medical Supply was positive by \$56k on year-to-date basis.

Medical Staff Update:

As the Chief of Staff, Dr. Chang was unable to attend, Mr. Tveit reported that the medical staff had approved several new appointments and re-appointments, listed below:

New Appointments:

Thomas Harmon CRNA

Re-Appointments:

Oliver Wisco MD

Andrew Ewell CRNA

Samuel Christensen PA-C

Tara Geil RD

Following discussion, Jerald Steward motioned for approval, John Shine second the motion and Don Liddycoat, John Shine, Jerald Steward, and Ken Kestner voted to pass the motion unanimously.

Nursing Report:

Tory Coe, RN, DON reported that with some recent illness of our teaching staff, she developed a plan to continue the RN training program for the KCC students as well the CNA students that had been impacted. The programs should be able to continue without a significant delay. Census has been up with lots of patients with Flu, COVID and RSV both young and older. Staff is managing well.

Clinics Update:

Lisa Paquet reported on the number of patients assigned to each practitioner and that additional providers are desperately needed, especially with the closing of the Alturas clinic. Staff are also working to improve the number of vaccinations for patients delivered.

Human Resources update:

Shirley Kranz reported that in the past year, 104 people had been hired and 195 had left employment of the District. Shirley provided handouts showing the recruitment efforts that have been occurring in the past several months and read marketing information prepared

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by Anneke Griffith to assist with recruiting staff. Shirley described a new orientation process that began January 3rd to help new hires with acclimating to their new positions. She also stated that 100% of employees had signed up for the new health insurance coverage as of January 1st.

EMS Report:

Tyson Lane reported that the statics of EMS for the past year; 647 total calls, 29 transfers to St. Charles, 19 to Sky Lakes, 41 trips to the airport and 3 to distance locations of Boise, Reno and Springfield.

CNA Loan applications:

Charlie Tveit presented the loan applications for 3 CNA students for Board consideration. All met the requirements for the loans to take the class. Following discussion, John Shine motioned for approval, Shirin Sabin second the motion and John Shine, Jerald Steward, and Shirin Sabin voted to pass the motion unanimously.

CEO Report:

Charlie Tveit provided an update on the ONA agreement with the nursing staff. It is anticipated that a vote will occur soon for approval of the negotiated agreement, after which the Board will have the agreement to review for ratification. Charlie reported that the geothermal system is not working due to problems with the heat exchanger resulting in significant cost increases in propane purchases. The repair costs are estimated to be in excess of \$47,000 and will be completed within the next 6 weeks.

At 7:30 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 10-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member and Charlie Tveit, CEO.

At 8:42 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/Jerald Steward
Jerald Steward, Secretary

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