

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
November 3, 2022**

**Board Attendance:** Don Liddycoat, Chair  
Jerald Steward, Secretary

John Shine, Treasurer  
Shirin Sabin, Member

**LHD Staff Attendance:** Charlie Tveit, CEO  
Shawn Cosby, Risk Manager

Ed Keough, CFO  
Tory Coe RN, Director of Nursing,

**Others in Attendance:** Mary Ann McLain, Chris Gibson RN, Shawn Bias RN, Abby Yates RN and Rhayanna McLain.

Don Liddycoat, Chair, called the meeting to order in open session at 6:32 pm and led the Pledge of Allegiance.

**Public Comment:**

Shawn Bias RN, presented to the Board concerns about the status of the ONA/Hospital union negotiations. A copy of her notes is attached to these minutes. Ms. Bias stated that nurses want to have a competitive wage package that would attract both new nurses and retain current nurses. She expressed concerns that the negotiations were experiencing regressive bargaining. There were questions and answers. Mr. Liddycoat thanked Ms. Bias and the other nurses for their comments and stated the Board wanted both parties to come to a reasonable agreement.

**Consent Agenda Item Approval:**

October minutes and the Consent agenda items were presented, and John Shine made the motion to acknowledge and approve the items as well as the November 2022 check signing calendar. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Shirin Sabin and Jerald Steward voted to pass the motion unanimously.

**Calendar for Check Signing:**

December 07, 2022,	John Shine
December 14, 2022,	Don Liddycoat
December 21, 2022,	Jerald Steward
December 28, 2022,	Sharin Sabin

**Financial Reports:**

Ed Keough, CFO reported the Acute patient count for September was 376, Clinic volume was 1,853 and other outpatient services were 4,713. Gross charges for the month were \$4.7m. Collections on A/R were \$2.8m. Days cash on hand is 37. Net revenue for the month was \$3.6m. Year to date net revenue is \$10.4m, budget is \$10.9m, so we are \$473k behind while expenses year to date are \$439k under budget. Year to date the contribution margin is \$348k.

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
November 3, 2022**

**1<sup>st</sup> American Financing Authorization:**

Charlie Tveit, CEO reported that Board approval is necessary to secure the financing of various equipment with 1<sup>st</sup> American. The equipment that is being financed includes the Mindray system, and other needed items. The total amount leased is \$ 330,889.18 with interest of \$22,847.62 paid over 5 years. A copy of the lease agreement is attached to these minutes. Following discussion, John Shine made the motion to approve the financing with 1<sup>st</sup> American. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Shirin Sabin and Jerald Steward voted to pass the motion unanimously.

**Goose Lake Medical/Lakeview Gardens:**

Ed Keough, CFO, reported that Gross charges in Long Term Care were \$135k. Gross charges for Assisted Living house were \$50k. Net revenue for the month was \$184k, Expenses were \$366k, Provider Relief Funds of 500k created a Contribution Margin for September of \$317k and YTD is a deficit of \$156k. Lake Health Medical Supply had gross charges of \$47k in September with revenue deductions of \$5k. Expenses were \$32k; with a net contribution margin of \$10k YTD LHMS was positive by \$29k.

**Risk Management update:**

Shawn Cosby, Risk Manager/Security provided an update on the work he has been doing regarding security. He noted that a Use of Force policy had been established for the district, a requirement as part of providing Security services on campus. A copy of the policy had been distributed to the Board. Mr. Cosby noted that he had secured a grant of \$95,521 from the Federal Government to provide additional lighting, cameras, and other security support. Installation will begin in January 2023.

**Medical Staff Update:**

As the medical staff didn't have a quorum at the October meeting, no official business needing Board approval was presented.

**Nursing Report:**

Tori Coe, RN, DON reported that staffing is stable but is a challenging issue, especially as we don't have an ONA agreement. We currently don't have any traveling nurses on Acute, but we do have international workers here on long-term contracts. Staffing continues to be a very challenging issue and she is working with the nurse staffing committee process as required by the state.

**CEO Report:**

Mr. Tveit reported on the State designated grants for Mental health that had been made to the district; \$1.2 million for the BHRN (Behavioral Health Resource Network) grant and \$1.4 million for the Supportive Housing grant. Staff continue to look for suitable sites for both projects. The State guidelines have changed to allow for completion into possibly 2024

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
November 3, 2022**

rather than having all the work completed by December 2023. Additional information on progress made with these large projects will be provided as they develop.

Mr. Tveit noted that with the retirement of Wesley Stevens DO in Alturas, Tony Reynolds FNP elected to go to work for Modoc Medical Center and as such the Alturas Health Clinic will be closing the end of November 2023. Plans to transfer care and other matters regarding the facility are in process. It was noted that the Radiology department was surveyed by the State and was found to have no deficiencies. Also, the Clinic had been surveyed by the State as a Rural Health Clinic and appropriate responses were being submitted.

Mr. Tveit reminded the Board of the upcoming District Christmas party on December 16 at the Elks club and invited all to attend.

At 7:11 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 10-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Shirin Sabin Member and Charlie Tveit, CEO.

At 8:32 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/JeraldSteward  
Jerald Steward, Secretary

This institution is an equal opportunity provider and employer. If you wish to file a Civil rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)