

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
August 4, 2022**

**Board Attendance** Don Liddycoat, Chair  
Jerald Steward, Secretary

John Shine, Treasurer  
Shirin Sabin, Member

**LHD Staff Attendance:** Charlie Tveit, CEO  
Tory Coe, RN  
Tyson Lane, EMS Director

Ed Keough, CFO  
Lisa Paquet, Clinic Director

**Other Attendance:** Karen McClain, Robin Callaghan, Kim McFall, Jo Caffery & Danielle w/ Lake County Examiner

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

**Public Comment:** none

**Consent Agenda Item Approval:** May minutes were not available due to a technical glitch with the file, will be sent out for review and approval at the July meeting. John Shine made the motion to acknowledge and approve the consent items and September 2022 check signing calendar. Jerald Shine seconded the motion. The motion was presented, and Don Liddycoat, John Shine, and Jerald Steward voted to pass the motion unanimously.

**Calendar for Check Signing:**

September 07, 2022  
September 14, 2022  
September 21, 2022  
September 28, 2022

Jerald Steward  
Shirin Sabin  
John Shine  
Don Liddycoat

**Financial Reports:**

Ed Keough, CFO **reported** Acute patient count for June was 383, Clinics were 1,975 and other outpatient services were 5,433. Total visits YTD are 91,140, up 10,238 from the previous year. Gross charges for the month were \$4.6m. Collections on A/R were \$2.8m. Days cash on hand is 49. Net revenue for the month were \$3.1m. Year to date net revenue is \$35.3m, budget is \$39.5m, so we are \$3.8m behind while expenses year to date are \$915k over budget. Year to date net surplus to \$1.0m.

**Goose Lake Medical/Lakeview Gardens:**

Ed Keough, CFO, **reported** Gross charges in long term care were \$235k. Gross charges for assisted living were \$44k. Net revenue for the month was \$262k, Expenses were \$540k, Net deficit for June was \$278k and YTD is a deficit of \$2.5m. Lake Health Medical Supply had gross charges of \$47k in June with revenue deductions of \$5k. Expenses were \$33k; with a net surplus of \$8.1k YTD LHMS was positive by \$104k.

**Medical Staff Update:**

In the absence of Dr. Chang, Chief of Staff, Mr. Tveit **reported** Megan Cruz Outstanding Nurse Preceptor – from Klamath Community College. Medical Supply audit who come every 3years found that we are doing well.

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**LHD Clinic Report:**

Lisa Paquet, Clinic Director, **reported** Healthcare monitor showed up unexpectedly and should have results within the next two weeks. We have added two billers that will help keep us current on submitting claims and assisting on determining who is credentialed.

**Nursing Report:**

Tori Coe, RN, **reported** Traveling nurses' contracts are slowly expiring and existing staff is stepping up to help with coverage. The good news is that two of the traveling nurses are looking at coming on board as PRN LHD nurses. CAN students are continuing to help out over in long-term care.

**EMS Report:**

Tyson Lane, EMS Director, **reported** EMS is working with finance and billing to start capturing revenue that was not being captured consistently before. They are also attempting to be able to do more ground transports in lieu of using air transport which is a cost savings to the patient and a revenue avenue for LHD. Contracts with Flight company is currently being reviewed to capture what we can contractually bill for LHD part in transporting patients that are being transported to the airport for flight.

**HR Reported:**

In the absence of HR Director, Charlie Tveit **reported** we will look at be a little creative for recruiting some positions (like getting a booth at Round-up). The interview with Dr. Wang went well and we will see if she would consider us coming to LHD to work in the clinic. Mt. Tveit advised us that Kathline Thompson, PA will be leaving LHD as of the beginning of September.

**CEO Report:**

Mr. Tveit highlighted the numerous grants that we have applied for and received. He applauds them for the great work and that we have several incoming grants that will be coming in for areas like EMS, Housing, and community outreach. BURN (Behavioral Health Resource Network from Oregon Health Authority \$1.2 million and 18 months to spend on, housing and homeless issues. ONA negotiation will resume August 16 & 17, 2022. Mr. Tveit asked if we could revisit the Educational Assistance program as there are several staff members that would like to make application to it.

At 7:25 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member Shirin Sabin, Member and Charlie Tveit, CEO.

At 7:30 p.m. the meeting reopened in open session and adjourned at 8:36 p.m.

Respectfully submitted,

/s/JeraldSteward  
Jerald Steward, Secretary

/s/SuziePhilbeck  
Suzie Philbeck, Recording Secretary

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