

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
July 7, 2022**

Board Attendance Don Liddycoat, Chair
Jerald Steward, Secretary
Shirin Sabin, Member

John Shine, Treasurer
Ken Kestner, Member

LHD Staff Attendance: Charlie Tveit, CEO
Tory Coe, RN

Ed Keough, CFO
Lisa Paquet, Clinic Director

Other Attendance: Rhayanna McLain, MaryAnn McLain, & Lake County Examiner

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: none

Consent Agenda Item Approval: May minutes were not available due to a technical glitch with the file, will be sent out for review and approval at the July meeting. Jerald Steward made the motion to acknowledge and approve the consent items and August 2022 check signing calendar. John Shine seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Jerald Steward, Shirin Sabin, and Ken Kestner voted to pass the motion unanimously.

Calendar for Check Signing:

August 03, 2022	Don Liddycoat
August 10, 2022	Shirin Sabin
August 17, 2022	John Shine
August 24, 2022	Ken Kestner
August 31, 2022	Jerald Steward

Financial Reports:

Ed Keough, CFO **reported** Acute patient count for May was 410, Clinics were 1,806 and other outpatient services were 5,374. Gross charges for the month were \$4.1m. Collections on A/R were \$2.8m. Days cash on hand is 49. Net revenue for the month was \$1.8m due to a 1.2 mil Medicare rate adjustment. Year to date net revenue is \$32.3m, budget is \$36.2m, so we are \$3.8m behind while expenses year to date are \$524k over budget. Year to date net surplus to \$1.1m.

Goose Lake Medical/Lakeview Gardens:

Ed Keough, CFO, **reported** Gross charges in long term care were \$208k. Gross charges for assisted living were \$27k. Net revenue for the month was \$225k, Expenses were \$486k, Net deficit for May was \$260k and YTD is a deficit of \$2.2m. Lake Health Medical Supply had gross charges of \$45k in March with revenue deductions of \$6k. Expenses were \$30k; with a net surplus of \$7.8k YTD LHMS was positive by \$96k.

Home Health/Hospice Report:

Charlie Tveit, CEO, **reported** shared the annual report with the board on the survey findings. Opened the floor for questions or comments regarding the survey report, no comment from room. Also discussed the Covid Grant money (100k) on how to spend the money. First the

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clinic covid testing door that was ordered last year has finally arrived and we just need to have it installed. We are also proposing to spend 21k of the grant money on fit testing equipment, supplies, and calibration service for 5 years. This equipment would allow LHD to fit test all existing employees and new employees. John Shine motioned to approve the purchase of the fit equipment and service Jerald Steward second the motion and Don Liddycoat, John Shine, Jerald Steward, Shirin Sabin, and Ken Kestner voted to pass the motion unanimously.

Surplus equipment:

Charlie Tveit **reported** the Pharmacy thermometers are less expensive to replace and recalibrate and reuse. So, we are proposing that our excess thermometers be donated to Ukraine through the vendor we are purchasing the new ones from. So, we are asking that the thermometers be declared excess equipment and we donate them to Ukraine medical relief. John Shine motioned to approve the purchase of the fit equipment and service Ken Kestner second the motion and Don Liddycoat, John Shine, Jerald Steward, Shirin Sabin, and Ken Kestner voted to pass the motion unanimously.

LHD Clinic Report:

Lisa Paquet **reported** things went well for their first Saturday walk in clinic day, July 2. Dr. Chen saw 9 patients. On the revenue side, we have implemented the 'No Show' policy which carries a \$25 fee. So far it has been received well and some patients mentioned that they have been surprised that we didn't implement this sooner. Also, in the Alturas clinic we are able to draw blood for labs instead of referring to Modoc or having them come up to Lakeview. This will help increase the clinics revenue options.

Medical Staff Update:

In the absence of Dr. Chang, Chief of Staff, Mr. Tveit **reported** that we have three new providers that have been approved by MedStaff and now presented to the board for final approval: Chiagoziem Ndulue, MD, Abigail Hilton, CRNA, and Allison McKean, PA. Jerald Steward motioned for approval Ken Kestner second the motion and Don Liddycoat, John Shine, Jerald Steward, Shirin Sabin, and Ken Kestner voted to pass the motion unanimously.

Nursing Report:

Tori Coe, RN, **reported** the CNA classes are going well with the 8 students. Klamath Community College has decided to create a LHD cohort with 3 RN nursing students (current employees) that will start in September. Our patient satisfaction survey went well, and our takeaway is to work on improving our discharge planning and process. Jerald Steward asked how things were going with the plans to tone down our contract nursing usage. Tory reported that planning is in process and that core staff will be asked to step up and assist and with the students in the CNA program and the student rotations this should help. We will adjust as we need to.

HR Report:

Charlie Tveit **reported** that as our contract labor contracts end, we will not be renewing them. We will step up our recruiting efforts to help fill positions on a full or part time basis so that we won't have to cut services due to staffing. We will do what we can to bring in new providers so that we don't have to refer outside our community for services.

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CEO Report:

Mr. Tveit **reported** passed out and collected the annual conflict of interest statement.

We received a 20-thousand-dollar grant to go towards the purchase a power load gurney unit for emergency unit. On the bright side we do apply for and receive a lot of grants that goes toward equipment, community outreach and prevention programs. We have also received two additional grants: one for 1.2 million from the Behavior Health Resource Network (with an 18 month spend time) the second was 1.4 million for housing support. As mentioned earlier Hospice and Home Health both went through state surveys and Medical Supply is due for theirs this summer as well as our Assisted Living Kitchen just started their survey.

At 7:25 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member Shirin Sabin, Member and Charlie Tveit, CEO.

At 7:32 p.m. the meeting reopened in open session and adjourned at 8:34 p.m.

Respectfully submitted,

/s/JeraldSteward
Jerald Steward, Secretary

/s/SuziePhilbeck
Suzie Philbeck, Recording Secretary

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