

Public Records Request

Public Records may be inspected by any person upon receipt of a written request per ORS 192.311-192.324; 192.345; 192.360-192.365; 192.398; 192.411-192.431; 442.420(3)(d).

Requests for Public Records created, maintained, or controlled by Lake Health District (the District) shall be submitted in writing to the following custodian(s):

Suzanne M. Philbeck, Assistant to the CEO
Lake Health District
700 South J St
Lakeview, OR 97630

or

Blanca Hudson, Medical Records Director
Lake Health District
700 South J St
Lakeview, OR 97630

Fees

In order to recover its costs for responding to Public Records requests, the following fee schedule is adopted by Lake Health District:

Copies	\$1.00 per copy for letter size
Certified Copies	\$10 additional charge
Sound Recordings of Meetings	\$5.00
Research Fees	\$50.00/hr. minimum when greater than 15 minutes is required to search. Additional time increments will be charged per ¼ hour.

Note:

If a request is of such magnitude and nature that compliance would disrupt the District's normal operation, the District may impose such additional charges as are necessary to reimburse the District for its actual costs of producing the records. This may include the cost of time spent by an attorney in reviewing the public records, redacting material from the public records or segregating the public records into exempt and nonexempt records.

Lake Health District

Phone: 541-947-2114 · 700 South J Street · Lakeview, OR 97630
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