

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
June 2, 2022**

<b>Board Attendance</b>	Don Liddycoat, Chair	John Shine, Treasurer
	Jerald Steward, Secretary	Ken Kestner, Member

**LHD Staff Attendance:** Charlie Tveit, CEO      Ed Keough, CFO  
                                  Rebecca Farr, HR Director      Tory Coe, RN  
                                  Tyson Lane, EMS Director      Kim McFalls, Cardiopulmonary  
                                  Lisa Paquet, Clinic Director      Suzie Philbeck, Exec. Asst. to CEO

**Other Attendance:** Rhayanna McLain, MaryAnn McLain, & Lake County Examiner Ali McLean via Zoom link.

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: none

**Consent Agenda Item Approval:** May minutes were not available due to a technical glitch with the file, will be sent out for review and approval at the July meeting. Jerald Steward made the motion to acknowledge and approve the consent items and July 2022 check signing calendar. John Shine seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Jerald Steward, and Ken Kestner voted to pass the motion unanimously.

### Calendar for Check Signing:

July 06, 2022	Don Liddycoat
July 13, 2022	Shirin Saban
July 20, 2022	John Shine
July 27, 2022	Jerald Steward

**Cancer Support Fund:**

Julia Uglade **reported** on behalf of the committee Joey Randell, Treasurer, Dala Purdue, Warner Mt. Medical, Kristi Alvarado, Care Coordinator LHD, Rebecca Compton, Radiology, Alena Height, Acute. Article done back in October that kicked off fundraising efforts over \$5000 have been raised thus far and have been able to assist 20 people so far. Started in 1999 via a grant and was to assist with travel to treatment (\$100 cash gift to person). Ad to be sold and placed in the Gurney Gazette as well as tips from Coffee bar goes toward this fund.

## Financial Reports:

Ed Keough, CFO **reported** Acute patient count for April was 357, Clinics were 1,729 and other outpatient services were 5,063. Gross charges for the month were \$4.2m. Collections on A/R were \$3.3m. Days cash on hand is 74. Net revenue for the month was \$3.3m. Year to date net revenue is \$32.3m, budget is \$36.2m, so we are \$3.8m behind while expenses year to date are \$544k over budget. Year to date net surplus to \$1.1m.

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**Goose Lake Medical/Lakeview Gardens:**

Ed Keough, CFO, **reported** Gross charges in long term care were \$194k. Gross charges for assisted living were \$24k. Net revenue for the month was \$208k, Expenses were \$531k, Net deficit for April was \$322k and YTD is a deficit of \$2.0m. Lake Health Medical Supply had gross charges of \$47k in March with revenue deductions of \$4k. Expenses were \$35k; with a net surplus of \$7.1k YTD LHMS was positive by \$88k.

**EMS Update:**

Tyson Lane, EMS Director **reported** about how the Operation Prom Night went well. Students from Lake County got to see the enactment of an emergency response to a drunk driver. EMS spoke to the group about Suggestions for future enactments is to narrate the event, so they get a better understanding of what's happening and when. Also, the student feedback was they would like an understanding of the long-term effect of the injuries. Also looking at future events opening to expand the audience to public. This is the first time since 2004 that this event has been able to be done. Cost for event was covered by grants, donation of cars, and time of the police and flight personnel.

**Medical Staff Update:**

In the absence of Dr. Chang, Chief of Staff, Mr. Tveit **reported** no updates at this time, but will have new/renewal appointments next month.

**Nursing Report:**

Tori Coe, RN, **reported** that the state mandated nurse's survey begins Tuesday, June 7. Local RN nursing student is doing her capstone project here on our OR. The nursing staff has been talking about ways to be budget conscious and are compiling a list of ideas on how to be frugal.

**HR Report:**

Rebecca Farr **reported** that we have a Pharmacy candidate that is looking promising. HR is working on four other similar hospitals to benchmark and compare roles to salaries as well as doing comparisons to salary.com (formerly wage watch). This past month we have had eight (8) new employees start and there will be a job fair in Strieby next week (June 8) dietary, rev. cycle, and MA/CAN positions.

The CNA 1 (4 week) program will be starting soon will have 7-8 students in it. The students will be able to become certified within 4 months. We will then look into beginning the CNA 2 class with these graduates and any other current CNAs that want to advance their level and we are hoping that some will be interested in filling the need for support in Acute.

**LHD Clinic Report:**

Lisa Paquet **reported** that they will be losing an MA this month, once gone that they will determine if it's better to cross train or hire a replacement. July 2 will be the first Saturday walk-in clinic day. We are going to try to offer these two weekends a month.

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**CEO Report:**

Mr. Tveit **reported** ONA negotiations starts back in July (end of current contract is June 30) Summer lunch program starts this week. We are the recipient of the GOBE grant that is aimed at helping families in remote Lake County locations with mental health needs. The Clinic is working on devising a “No Show” policy to address the increase in broken appointments, this will be instituted June 15, 2022. These are people who don’t show after numerous attempts to remind the patient of their appointments.

At 7:25pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 7-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member Shirin Sabin, Member and Charlie Tveit, CEO.

At 7:31 p.m. the meeting reopened in open session and adjourned at 8:10 p.m.

Respectfully submitted,

/s/JeraldSteward  
Jerald Steward, Secretary

/s/SuziePhilbeck  
Suzie Philbeck, Recording Secretary

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