

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
February 10, 2022**

Board Attendance	Don Liddycoat, Chair	John Shine, Treasurer
	Jerald Steward, Secretary	Ken Kestner, Member

LHD Staff Attendance:	Charlie Tveit, CEO	Ed Keough, CFO
	Rebecca Farr, HR Director	Tory Coe, RN
	Suzie Philbeck, Exec. Asst.	

Other Attendance: Abigail Finetti, Kristin Hill, Elise Hill, Joshua Rose, Rhayanna McLain, MaryAnn McLain, Danielle Lester, Lake County Examiner

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: None

Consent Agenda Item Approval: John Shine made the motion to acknowledge and approve the consent items as amended which include the minutes of the January 6, 2022 meeting, thank you letters and March 2022 check signing calendar. Ken Kestner seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Jerald Steward, and Ken Kestner voted to pass the motion unanimously.

Calendar for Check Signing:

March 2, 2022	Don Liddycoat
March 9, 2022	Jerald Steward
March 16, 2022	Ken Kestner
March 23, 2022	John Shine
March 30, 2022	Shirin Saban

Financial Reports:

Ed Keough, CFO, reported Acute patient count for December was 302, Clinics volume was 2,001 and other outpatient services were 5,264. Gross charges for the month were \$4.2m. Collections on A/R were \$2.8m. Days cash on hand is 71. Net revenue for the month was \$3.0m. Year to date net revenue is \$18.4m, budget is \$19.7m, so we are \$1.2m behind while expenses year to date are \$138k under budget. Year to date net deficit to \$229k.

Mr. Tveit presented the 2022-23 Budget Calendar to the Board, discussion and questions were entertained. John Shine made a motion to approve the 2022-23 Budget Calendar as presented. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, John Shine, Jerald Steward and Ken Kestner voted to pass the motion unanimously.

Goose Lake Medical/Lakeview Gardens:

Ed Keough, CFO, reported Gross charges in long term care were \$179k. Gross charges for assisted living were \$40k. Net revenue for the month was \$218k, Net deficit for December was \$237k and YTD is a deficit of \$1.1m. Lake Health Medical Supply had gross charges of \$45k in December

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with revenue deductions of \$5k. Expenses were \$31k; with a net surplus of \$8.4k YTD LHMS was positive by \$52.6k.

Medical Staff Update:

In the absence of Dr. Chang, Chief of Staff, Charlie Tveit reported that there were no updates this month.

AHA Rural Health conference update

John Shine reported that the conference was very informative. He highlighted the new ways that Paramedics\EMS staff are being utilized by doing well checks on recently discharged patients as well as paramedicine, where a physician is called while the Paramedic\EMS person is there, and evaluation can be done when the patient changed their mind about going to the ER. Each of these services are starting to be recognized and covered by insurance companies. John recommends that if anyone else is interested in attending one of these conferences he highly recommends.

Pharmacy Management agreement:

Mr. Tveit reported that the contract with AmerisourceBergen will end March 31, 2022. With the ending of the contract, we will need to payback the original \$50k from the inventory setup. We are also looking into securing an Architect to assist with updating our filtration system, in the pharmacy due to new regulations. The cost for this will be determined after the Architect's evaluation. As for the pharmacy employees that will be changing over to hospital employees, 1 FT Pharmacist, 1 traveling Pharmacist, 3 techs (FT, PT, and/or per diem). We are looking at the necessity of having to hire another FT Pharmacist, as traveling Pharmacists are becoming very hard to come by.

Nursing Report:

In the absence of Teresa Squires, CNO, Tory Coe reported that the following new or short-term staff has started or will be starting this month to help give relief to the nursing staffing.

2 Nurse's Aides

7 Traveling RNs

8 FEMA Nurses (4 in LTC & 4 in Acute) here until the end of March

The Cardiac Open House (February 14) will highlight rehab options for cardiac patients here at LHD. The Pulmonary Open House will be held in March and will highlight the newly hired respiratory therapist that has joined our staff.

Human Resources:

Rebecca Farr, HR Director, reported that HR has been busy onboarding new and temporary employees.

CEO Report:

Mr. Tveit introduced Suzie Philbeck as his new Executive Assistant, Lisa Paquet as the new Clinic Director and Scott Norby as the new Security Supervisor.

Mr. Tveit reported on the PPE loan conversion request to a grant. All was granted except one portion and that totals \$777k. We attempted to appeal but that didn't get approved, as we were notified at the end of January 2022. The \$777k could be converted to a loan at 1% interest for 36 months, and a decision will need to be made as to paying this.

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Mr. Tveit reported on new equipment that was purchased, the new Gastroscope came in underbudget at \$35k (budgeted amount was \$40k). Also, the new 3D mammography machine has been installed and is now up and running.

Mr. Tveit reported about upcoming changes to our Medicaid contracts that were discussed at the ECCO Board meeting that was held February 4, 2022.

At 7:55 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member and Charlie Tveit, CEO.

At 8:17 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/JeraldSteward
Jerald Steward, Secretary

/s/SuziePhilbeck
Suzie Philbeck, Recording Secretary

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