

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
November 4, 2021**

Board Attendance	Don Liddycoat, Chair	John Shine, Treasurer
	Jerald Steward, Secretary	Ken Kestner, Member
	Shirin Sabin, Member	

LHD Staff Attendance:	Charlie Tveit, CEO	Ed Keough, CFO
	Teresa Squires, CNO	Rebecca Farr, HR Director
	Tyson Lane, EMS Director	Kim McFall, Cardiopulmonary Manager
	Jen Antle, Executive Asst to the CEO	

Other Attendance:	Rhayanna McLain	Maryann McLain
	Danielle Jester, Lake County Examiner	

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: None

Consent Agenda Item Approval: John Shine made a motion to acknowledge and approve the consent agenda items as amended which include Minutes of October 7, 2021 meeting, thank you letters and the November 2021 check signing calendar. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Shirin Sabin and Ken Kestner voted to pass the motion unanimously.

Calendar for Check Signing:

December 1, 2021	Don Liddycoat
December 8, 2021	Jerald Steward
December 15, 2021	John Shine
December 22, 2021	Shirin Sabin
December 29, 2021	Ken Kestner

Financial Reports: Ed Keough, CFO reported that Acute patient count for September was 402, Clinics were 1,851 and other outpatient services were 5,755. Gross charges for the month were \$4.3m, average for the year is \$4.0m. Collections on A/R were \$3.5m. Days cash on hand is 85. Net revenue for the month was \$3.5m. Year to date net revenue is \$9.2m, budget is \$9.8m, so we are \$658k behind while expenses year to date are \$261k under budget. Year to date net loss to \$261k. No fixed assets were purchased so the balance sheet is static month to month.

Goose Lake Medical/Lakeview Gardens: Gross charges in long term care were \$188k. Gross charges for assisted living were \$44k. Net revenue for the month was \$233k, Net loss for September was \$158k and YTD is a loss \$446k. Lake Health Medical Supply had gross charges of \$44k in September with revenue deductions of \$3k. Expenses were \$26k; with a net surplus of \$14,873 YTD LHMS was positive by \$34,048.

Respiratory Services Update: Kim McFall, Cardiopulmonary Manager provided an update on the cardiopulmonary department which includes inpatient and outpatient services, sleep lab, cardiopulmonary and cardiac rehab. Ms. McFall reported that most of her experience has been in

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management and spent many years as the only Respiratory Therapist at night. Ms. McFall reported that they are helping a lot of patients with Covid and post Covid. Ms. McFall reported that her focus is on community wellness. Currently there are two travelers filling the vacancies that we have and have three positions to fill. Ms. McFall noted that currently she is working on patient analytics and revenue review. There were questions and discussion regarding sleep studies and cardiopulmonary department overall.

CEO Contract: Mr. Liddycoat reported that after the last Executive Session, a motion to approve the CEO contract is necessary. John Shine made a motion to approve the CEO Contract, Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Shirin Sabin and Ken Kestner voted to pass the motion unanimously.

EMS Equipment/Vehicles: Mr. Tveit reported that we began EMS Services September 1, 2020 and as part of the agreement with the Lakeview Disaster Unit (LDU), we leased their equipment for \$1/year, with the option to extend the lease, purchase equipment for fair market value, or discontinue and purchase all new equipment. Mr. Tveit reported that given the past year, he felt it was in our best interest to continue the lease another year, but LDU sent a proposal for us to purchase the equipment for \$300k, paying \$20k per year for fifteen years. Tyson Lane, EMS Director noted that three of the ambulances aren't able to be licensed, LDU would like to sell them to us and for us to resell to recoup some of the funds. Mr. Lane noted that it doesn't make a lot of sense to purchase them. Mr. Liddycoat asked what FMV would be for them, Mr. Lane reported that two could be remounted, where we purchase a new chassis/cab and have the box remounted on the new vehicle frame and are valued at \$125k, other two are about \$25k each. Mr. Lane reported that our new ambulance and one of them that we lease are in great shape and it would be ideal to have three or four ambulances. Mr. Lane reported that we offered \$210-215k to purchase the equipment which includes all extrication equipment, cardiac monitors and the offer was based on a third-party appraiser; LDU wants to have a separate appraisal done in the new year.

Medical Staff Privileging: In the absence of Dr. Foster, Mr. Tveit reported that the medical staff met and approved three providers renewing privileges: Cheryl Younger, MD, Pathologist, Dwight Smith, MD, ER Provider with Courtesy privileges and Benjamin English, MD, Radiologist with Consulting privileges. Jerald Steward made a motion to approve the privileges as presented. Ken Kestner seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Shirin Sabin and Ken Kestner voted to pass the motion unanimously.

Nursing Report: Teresa Squires, CNO reported that our new C.N.A graduates are up and running, Terri Carlon our Clinical Nurse Educator is planning another class in January. Ms. Squires reported that Ms. Carlon is really enjoying her position and is currently working with two KCC students for their clinicals and in January will have two OIT/OHSU students. Ms. Carlon is also working on quarterly skills days for our nursing staff and is the coordinator for the Rural Nurse Residency program. This is an orientation program for new RN's that come to Lake District Hospital since we are unique in that nurses don't specialize in one area. Ms. Squires reported that our Health Educator Courtney Dorey has resigned for a new opportunity, and we are revamping our health education program. Mr. Tveit reported that as we increased our relationship with KCC, we are seeing new opportunities to host student clinicals, we currently have a student from OIT that is doing his Radiology clinical rotation here.

HR Update: Rebecca Farr, HR Director reported that we lost one employee to the vaccine mandate, out of 402 employees, providers and volunteers.

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CEO Report:

- Mr. Tveit reported that we made quite a few improvements to the Foodshare building, we haven't been able to do the sidewalks or parking area yet. Our staff installed the walk-in fridge and freezer and volunteers are now able to provide the Backpack program and are providing 169 bags for weekend meals for children and are working with the school and Foodshare. Mr. Tveit reported that our Vista students have studied the food insecurity issues extensively. Mr. Tveit reported that this is identified on our Community Health Needs Assessment which is updated every three years.

- Mr. Tveit reported that we signed an agreement with Teamsters regarding the vaccine mandate and are negotiating with Oregon Nurses Association now.

- Mr. Tveit reported that our vaccination rate for staff is 61%, and 39% have either medical or religious exceptions filed, which is typical of rural areas. Some of the larger hospitals will not allow staff to work in patient care areas if they are unvaccinated, but this is not an option for us.

- Mr. Tveit reported we have received a significant amount of money for COVID over the past 1 and ½ years and have put most of it aside until it was deemed a grant. We have received \$700k for Public Health and our RHCs to be used toward Covid mitigation and vaccination and the funds have specific timelines for spending. Mr. Tveit asked the Board if Board approval is needed before we spend the funds; do we present the information on Covid related purchases or can the purchases be made and then notify the Board at the next meeting. Jerald Steward noted that he would prefer to be made aware in advance of purchase. Mr. Tveit noted that recently we received a grant for several hundred thousand dollars to work with youth for suicide prevention and purchased equipment for that program. John Shine suggested that a threshold be set for purchases that do not have to be presented first to the Board. After discussion, it was determined that the threshold for capital purchases will be \$20k or less can be presented after purchase, anything more, prior to purchase. Mr. Tveit reported that we purchased the Genex for Public Health for \$27k; and requested board approval. Jerald Steward made motion to approve the purchase as presented. Ken Kestner seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Shirin Sabin and Ken Kestner voted to pass the motion unanimously.

- Mr. Tveit reported that Dr. Foster announced that he will be moving to the coast and will be in Lakeview full time November and December, January he will be here for two weeks, and February is still in discussion.

- Mr. Tveit reported the Assisted Living Facility was surveyed last week and should receive the results next week. The Long-Term Care surveyors arrived this week for the annual licensing survey and will be here through Saturday.

- Mr. Tveit reported that with the Covid funds, we can't buy a building, but we make modifications; and we are now looking to remodel the specialty clinic entrance to add an entrance into the area we have identified for symptomatic patients to be tested for Covid.

- Mr. Tveit reported Heidi Martinez is our Interim Director for Wellness Center and are looking to hire in the next month.

Mr. Tveit noted that Mr. Liddycoat had asked what percentage of emergency flights are performed by each company, Mr. Tveit reported that 80% are Airlink, 8% Mercy Flights, 8% Life Flight.

Mr. Tveit asked the Board if they wished to attend the American Hospital Association conference that he sent the information on, please contact Jen Antle to make arrangements.

At 7:42pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 7-minute recess. Present were

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Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary; Ken Kestner, Member, Shirin Sabin, Member and Charlie Tveit, CEO.

At 8:45 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/JeraldSteward

Jerald Steward, Secretary

/s/JenniferAntle

Jennifer Antle, Recording Secretary

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