

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
October 7, 2021**

**Board Attendance**            Don Liddycoat, Chair                    John Shine, Treasurer  
                                         Ken Kestner, Member

**LHD Staff Attendance:**    Charlie Tveit, CEO                        Ed Keough, CFO  
                                         Teresa Squires, CNO                      Rebecca Farr, HR Director  
                                         Jen Antle, Executive Asst to the CEO

**Other Attendance:**            Danielle Jester, Lake County Examiner

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

**Consent Agenda Item Approval:** John Shine made a motion to acknowledge and approve the consent agenda items which include Minutes of September 2, 2021 meeting, thank you letters and the November 2021 check signing calendar. Jerald Steward seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, and Ken Kestner voted to pass the motion unanimously.

**Calendar for Check Signing:**

November 3, 2021	Don Liddycoat
November 10, 2021	Ken Kestner
November 17, 2021	John Shine

**Financial Reports:** Ed Keough, CFO reported that Acute patient counts for August was 297, Clinics were 2,206 and other outpatient services were 5,785. Gross charges for the month were \$4.2m, average for the year is \$3.7m. Collections on A/R were \$3.0m. Days cash on hand is 88. Net revenue for the month was \$3.1m. Year to date net revenue is \$5.7m, budget is \$6.5m, so we are \$881k behind while expenses year to date are \$95k under budget. Year to date net loss to \$678k. No fixed assets were purchased so the balance sheet is static month to month.

**Purchases:**

**Resolution 2021-4 Adopt Master Lease Agreement with Hill-Rom Financial Services:** Mr. Tveit reported that we budgeted the purchase for a replacement call light system and the vendor, Hill-Rom requires a resolution by the Board of Directors. Mr. Tveit reported that it seems to be a good system and they will finance the purchase for us. Mr. Tveit reported that the cost is \$331k for the system and an additional \$104k for Volate system which will allow the mobile connection to the call system. The total cost is \$435,186.72. Mr. Tveit recommends approval of this purchase. John Shine made a motion to approve Resolution 2021-4 Adopt Master Lease Agreement with Hill-Rom Financial Services as presented. Ken Kester seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, and Ken Kestner voted to pass the motion unanimously.

**Resolution 2021-5 Purchase Real Property:** Mr. Tveit reported that the property at 200 Birch Street, behind Lakeview Gardens is for sale and we have an opportunity to purchase it for \$225k. Ken made a motion to approve Resolution 2021-5 Purchase of Real Property as presented. John

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Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, and Ken Kestner voted to pass the motion unanimously. Ken Kester asked Mr. Tveit to remind the board and public the purpose of the purchase. Mr. Tveit reported that due to it being in walking distance to the hospital, we can use it for recruitment of providers or other staffing vacancies we have. We have lost applicants due to lack of housing. Rebecca Farr, HR Director confirmed that we have lost at least 10 candidates due to lack of housing; due to either are large family or the need a place that allows pets.

**Equipment:** Mr. Tveit reported that we budgeted to replace the mammography machine and will be doing so with a 3D capable machine as budgeted for a cost of \$324k; will be financing this with the company as well. Mr. Tveit reported that we have budgeted to replace vehicles in our fleet; yesterday one of the cars was involved in an accident and our DME van will need to be replaced as well. We have negotiated fleet rates with Ford and are working with Hall Motor in Lakeview. Mr. Tveit reported that we have offered to renew the lease with the Lake County Disaster Unit for another year; but have not yet heard from them.

**Goose Lake Medical/Lakeview Gardens:** Gross charges in long term care were \$223k. Gross charges for assisted living were \$50k. Net revenue for the month was \$286k, Net loss for July was \$148k and YTD is a loss \$287k. Lake Health Medical Supply had gross charges of \$45k in August with revenue deductions of \$5k. Expenses were \$30k; with a net surplus of \$10,067 YTD LHMS was positive by \$19,179.

**Medical Staff Privileging:** In the absence of Dr. Foster, Mr. Tveit reported that the medical staff met and approved Travis Abele, MD, Courtesy, Radiologist renewing his privileges and Amy Theall, PMHNP, Provisional Allied Health Professional, Psychiatric Nurse Practitioner requesting new privileges. John Shine made a motion to approve the privileges as presented. Ken Kestner seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, and Ken Kestner voted to pass the motion unanimously.

**Nursing Report:** Teresa Squires, CNO reported it's been very busy lately, with a lot of COVID patients the past few weeks which has been challenging for the nursing staff. Ms. Squires reported that our maintenance team is so capable of turning rooms to negative pressure, we have two that are standard negative pressure and have added five more. Ms. Squires reported that we have a new cardiopulmonary manager here and she is doing great; has a lot of knowledge and we will likely see an increase of testing in that department. There were questions and discussion.

**CEO Report:**

- Mr. Tveit reported that there have been a lot of questions regarding the vaccine mandate and noted that staff either must be vaccinated or have an exception form signed on file with HR. Mr. Tveit reported that as of today, 50% of our staff are vaccinated, 28% have filed an exception and 22 are unsure what they wish to do. Mr. Tveit reported that we are working with our departments to identify anyone who may not sign. Mr. Tveit reported that as of October 19, newly hired staff will either need to be vaccinated or have an exception on file. Hope to not lose anyone but have seen a few opt to leave.

- Mr. Tveit reported that we signed an agreement with Teamsters regarding the vaccine mandate and are negotiating with Oregon Nurses Association now.

- Mr. Tveit reported that we have had several surveys since the last Board meeting; Radiology's survey was excellent with no write-ups; Alturas Health Clinic scored 93%, with no major issues; Long Term Care's survey was today, and no issues noted.

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- Mr. Tveit reported that Trace Wonser with the Wellness Center has left; Heidi Martinez is the interim Director and we have posted the position.
- Mr. Tveit reported that we have an interview for Clinics Director next week.
- Mr. Tveit reported that Phase 4 of government covid funding is now open, and there is \$24.5B available to rural hospitals and we can apply by October 26, 2021
- Mr. Tveit reported that we received a notice from the EOCCO yesterday that our withhold and bonus dollars that we will receive total \$743k.
- Mr. Tveit reported that our two CRNA's resigned a few months ago and we have hired one replacement and are working to fill the 2<sup>nd</sup> vacancy. We will have a locum to help us in the meantime.

At 7:35pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary; Ken Kestner, Member, and Charlie Tveit, CEO.

At 8:23 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/JeraldSteward  
Jerald Steward, Secretary

/s/JenniferAntle  
Jennifer Antle, Recording Secretary

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