

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
November 5, 2020**

Board Attendance Don Liddycoat, Chair Jerald Steward, Secretary
 Shirin Sabin, Member

LHD Staff Attendance: Charlie Tveit, CEO Cheryl Cornwell, CFO
 Rebecca Farr, HR Director Susan Pointere, Rev. Cycle Manager
 Carly Remstedt, Clinics Director Teresa Squires, CNO

Others Present: Danielle Jester, Lake County Examiner

Public Comment: None

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Consent Agenda Item Approval: Jerald Steward made a motion to acknowledge and approve the consent agenda items, which include: Minutes of October 1, 2020 meeting, thank you letters and the December 2020 and January 2021 check signing calendar. Shirin Sabin seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, and Shirin Sabin voted to pass the motion unanimously.

Calendar for Check Signing:

December 2, 2020	Shirin Sabin
December 9, 2020	Jerald Steward
December 16, 2020	Don Liddycoat
December 23, 2020	No check signing
December 30, 2020	Ken Kestner
January 6, 2021	Jerald Steward
January 13, 2021	Don Liddycoat

Financial Reports: As part of the Financial Report for September, Cheryl Cornwell reported we continue to see lower than average patient counts due to COVID. We had 38 In-patients, 255 patients to ED, and 29 total surgical patients. Lab has been busy with COVID testing and Radiology and PT have been a little below average. Clinics all saw increases and Wellness was down for a third month in a row. Gross charges were \$3.88m, the year has been steady, average revenue is \$3.82, however the budget was \$4.2m. Collections on A/R were \$2.37m in October, up from \$2.05 in September, so we are seeing steady growth as we should. Days cash on hand dropped to 65 and is the impact of the Cerner go live and reduced income due to COVID. On the profit and loss statement, net revenue was below budget 820k, wages were very close to budget, and expenses were 500k over budget. We continue to stockpile supplies for COVID and the EMS department was buying supplies and equipment for their operations. Net loss for the month was 125k, and for the year is \$626k which is \$1.1m below budget. On the balance sheet cash declined and A/R grew, no real change in assets.

Goose Lake Medical/Lakeview Gardens: Lakeview Gardens had 20 residents in long term care and 9 in assisted living, COVID restrictions continue to make it hard to admit new residents. Gross charges for long term care were \$247k and for assisted living were \$63k. Combined net revenue

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was \$260k. expenses were \$411k, about average, and the loss for the month was \$150k, higher than we need it to be. Loss for the year is \$396k.

Recruitment Discussion: Rebecca Farr, HR Director provided an update regarding open positions within the District. Ms. Farr noted that there is a shortage in healthcare workers. Ms. Farr reported that we are working to recruit, search through Facebook, websites, newspapers, virtual job boards. Ms. Farr reported that maybe relationships with the local High School and Junior High could help in the long run. Ms. Farr reported that after COVID diminishes some, we need to make a presentation to the school to try to recruit the younger groups. Ms. Farr noted that she is working with recruitment firms as well and have had some success with them. Ms. Farr noted that one of the biggest barrier is housing options, many times newly hired staff are unable to find a place to live. There were questions and discussion.

Medical Staff Privileging: In the absence of Timothy Gallagher, M.D., Chief of Staff, Mr. Tveit reported that the Medical Staff approved the following privileges and recommend that the Board approve them as well:

Brian Mott, MD	Cardiology	Consulting
Eddy Young, MD	Cardiology	Consulting

Jerald Steward made a motion to the approve the medical staff privileging as presented. Shirin Sabin seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, and Shirin Sabin voted to pass the motion unanimously.

Nursing Report: Teresa Squires, CNO reported that we had a death early in the week, which has impacted the staff. We admitted two COVID positive patients this week. Trying to fill our sleep lab position, we lost our sleep lab tech recently. Working on training new nurses, and still struggle with C.N.A's. Haven't had any C.N.A. classes to train new staff, so we continue to use travelers. Ms. Squires reported that the KCC RN Program continues to improve.

Clinic Update: Carly Remstedt, Clinics Director reported that we are three weeks into the screening happening inside, and have setup a space in the specialty clinic for symptomatic patients. Seems to be going well, volume isn't high; if volume goes up we may have to explore different options. Cerner still has some bugs that staff are working on. Ms. Remstedt reported that we are working on population health and incentive measures. Mr. Liddycoat noted that the check-in process with Cerner tends to be more drawn out and take longer than it used to. There were questions and discussion.

CEO Report:

- Mr. Tveit reported that Lake County is now on the watch list for COVID, partly due to Oregon Health Authority changed criteria on how that is determined. Part of the issue is fire fighters that were exposed to COVID, and a birthday party that resulted in 11 people testing positive. There were questions and discussion.

- Mr. Tveit reported that we have received the agreement from St. Charles to accept their credentialing after an extensive time period. This is specifically for cardiologists so that they can read our EKG's for our practitioners.

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- Mr. Tveit reported that we have made progress with our EMS service. We recently purchased a chase vehicle, a Chevy Tahoe. We are working on the licensing for it. This will allow additional assistance or equipment at a scene, rather than sending a second ambulance. We are also purchasing an ambulance. Mr. Tveit noted that both of these were budgeted purchases. Mr. Tveit reported that we have selected software for the Ambulance Electronic Health Record and will go live in January. Mr. Tveit reported that our EMS participated in a trunk or treat with appropriate social distancing and PVC pipes to slide candy down a tube to children,

- Mr. Tveit reported that we have been looking at changing our health insurance for the employees. Still working on the information and will provide to the Board when it is received.

- Mr. Tveit reported that the County Commissioners have given us notice to vacate the Annex in Christmas Valley where we have mental and public health. We are working on where to relocate them.

At 7:40 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 196.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, Jerald Steward, Secretary, Shirin Sabin, Member and Charlie Tveit, CEO.

At 8:12 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/Jerald Steward
Jerald Steward, Secretary

/s/Jennifer Antle
Jennifer Antle, Recording Secretary

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