

**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
January 7, 2021**

<b>Board Attendance</b>	Don Liddycoat, Chair Jerald Steward, Secretary Ken Kestner, Member	John Shine, Treasurer (via Zoom) Shirin Sabin, Member
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<b>LHD Staff Attendance:</b>	Charlie Tveit, CEO Teresa Squires, CNO Rebecca Farr, HR Dir.	Matthew Foster, MD Susan Pointere, Rev. Cycle Manager Jen Antle, Executive Asst to the CEO
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Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

**Consent Agenda Item Approval:** Jerald Steward made a motion to acknowledge and approve the consent agenda items, which include: Minutes of December 2020 meeting, thank you letters and the February 2021 check signing calendar. John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Ken Kestner and Shirin Sabin voted to pass the motion unanimously.

**Calendar for Check Signing:**

February 3, 2021	Don Liddycoat
February 10, 2021	Jerald Steward
February 17, 2021	Shirin Sabin
February 24, 2021	John Shine

**Financial Reports:** As part of the Financial Report, Charlie Tveit reported that the hospital in-patient count for the month of November was 32, ED patients was 204, total surgical patients was 29 and Swing bed was a little lower at 8 for the month. We are getting Lab stats finally and lab has been busy with COVID tests. Radiology and Rehab continue to be slow, but steady. Overall, we were a little slower but that is expected over the holidays. Gross charges for the month were \$3.6m while the average for the year is \$3.8m. Collections on A/R were \$2.62m for November and \$2.15m for December. Susan Pointere, Rev. Cycle Manager reported that Medicare is holding \$575k which made our December collections much lower than usual. Ms. Pointere reported that our EMS bills are also now going out. Days cash on hand is 61 which doesn't include any PPE monies. There were questions and discussion regarding CARES money we have received. Mr. Tveit reported that we believe we will be able to keep most of it. Net revenue for the month was \$2.8m. Year to date net revenue is \$14.7m, budget is \$16.3m, so we are \$1.5m behind while expenses year to date are \$875k over budget. We had a Net loss for the month of \$407k due to lack of revenue, which makes our year to date net loss to \$943k. No fixed assets were purchased so the balance sheet was fairly static month to month.

**Resolutions 2021-1 and 2021-2 to Purchase real property:** Mr. Tveit reported that we are required to pass resolutions to purchase real properties located at 100 Pioneer Place and 220 North E St., Lakeview, Oregon that was already approved at the December 2020 Board meeting. There were questions and discussion. Jerald Steward made a motion to approve Resolution 2021-1 and 2021-2 Purchase Real Property as presented. John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Ken Kestner and Shirin Sabin voted to pass the motion unanimously. Mr. Kestner noted that the purpose of purchasing the house at 100

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Pioneer Place is to make it available to physicians to rent or sell due to the proximity of the house to the hospital; 220 North E Street will house the Business Office staff, DME and storage.

**Unbudgeted Items:** Mr. Tveit reported that we are purchasing items that could be used for our COVID patients; and all of the items are suggested by nursing staff or others. The UV system can kill most bugs, viruses, etc. was primarily for use in the OR, especially for orthopedic cases but now more widely used. Mr. Tveit reported that the bulbs must be replaced every few years. The warranty is \$31k per year for three years. The Arjo lift is very important to reduce employee harm resulting in less back injuries, and we are caring for larger individuals. The Spot Vitals Signs equipment will replace some older equipment. John Shine made a motion to approve the unbudgeted items as presented. Ken Kestner seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Ken Kestner and Shirin Sabin voted to pass the motion unanimously.

**Goose Lake Medical/Lakeview Gardens:** Lakeview Gardens had very little change, but volume has suffered some due to limited admission to the facility. Gross charges in long term care were \$230k. Gross charges for assisted living were \$42k. Net revenue for the month was \$255k, average is \$248k. Net loss for October was \$141k and YTD is a loss \$775k. Mr. Tveit reported that we completed the first series of COVID vaccines for the residents and staff today and in November and December we were testing all of the staff and residents twice a week. There were questions and discussion.

**Medical Staff Privileging:** Matthew Foster, MD reported that Tiffany Crane, FNP has asked for additional privileges to admit and round on patients and Dr. Gallagher will assist her with any patients as needed. The medical staff reviewed her request and approved it on December 17, 2020. Jerald Steward made a motion to approve the recommended privileges as presented. John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Ken Kestner and Shirin Sabin voted to pass the motion unanimously.

**Nursing Report:** Teresa Squires, CNO stated that we have a solid plan in place to offer a C.N.A. class in conjunction with KCC that will begin in February. The instructor will be in Klamath Falls and Lakeview students will attend in our KCC classroom. We can have up to 10 students who will attend via zoom. Michele from our long-term care will be our local instructor and clinicals will be held on the Acute unit instead of long-term care. There has been a lot of interest in the class. There will be a scholarship program available and we will begin advertising in the next week. Ms. Squires noted that we also have three nursing students starting this week, one from KCC and two from Oregon Tech. Ms. Squires reported that we have all Acute RN positions filled, but we are struggling in the sleep lab since our sleep tech left a few months ago. There will also be challenges in Cardiac Rehab since we have three maternity leaves in the next few months. Ms. Squires reported that our Cardiology EKG reads by St. Charles is in progress and next is to get the clinic EKG's set up the same way.

**Clinic Update:** Carly Remstedt reported that the COVID symptomatic clinic has worked out well, and the staff have handled the volume. Overall clinic services are doing well.

**CEO Report:**

- Mr. Tveit reported that in December the State determined the need for input on various things regarding the COVID vaccine and formed a panel of 27 people from various hospitals, tribes, etc. We have not vaccinated 1.2% of population. Monday OAHHS made a recommendation to OHA to vaccinate the individuals in the 1a group. There have been changes almost daily on who should

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receive the vaccine first. Mr. Tveit reported that have received 500 doses and vaccinated 120 to date with 33 scheduled for tomorrow. There were questions and discussion.

- Mr. Tveit reported that it recently came up that there is a need for a Guardian position in Klamath and Lake counties, which is a court appointed person that helps someone unable to manage finances or is incapacitated for some reason. While we don't have one here, we had someone from Klamath Falls that was appointed to a Lake County resident. It's a difficult position to fill and both individuals in Klamath Falls have retired. We have been approached to help with this as the cost for the position is between \$120-150k which includes wages, office space, mileage, etc. The VA, Sky Lakes, City of Klamath Falls and Klamath County Commissioners have all been approached. The Klamath County Commissioners have pledged \$30,000 if others can do so as well. There were questions and discussion. Mr. Tveit noted that we can approach foundations to help with the cost and to help find someone in Lake County to fill this role.

- Mr. Tveit reported that Dr. Gina Martin is not interested in coming to Lakeview.

- Mr. Tveit reported that April 6, 2021 will be our go live for Cerner for our Behavioral Health offices.

- Mr. Tveit reported our EMS staff are handling more runs and have had an average of 60 runs or so per month, we are getting more calls. Mr. Tveit reported that our response time is under 6 minutes versus 30 minutes or more and we are seeing multiple calls at a time. We recently completed our first non-emergent transfer to Bend, and we still need another EMT.

- Mr. Tveit reported that the upgrades that the Food share approached us about last March are nearly completed and we are under budget.

- Mr. Tveit reported that Teamster Agreement is on extension and hope to be done soon with negotiations.

At 8:10 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 192.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member, Shirin Sabin, Member and Charlie Tveit, CEO.

At 8:35 p.m. the meeting reopened in open session and adjourned.

Respectfully submitted,

/s/Jerald Steward  
Jerald Steward, Secretary

/s/Jennifer Antle  
Jennifer Antle, Recording Secretary

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