

**LAKE HEALTH DISTRICT
BOARD OF DIRECTORS MEETING
December 3, 2020**

Board Attendance Don Liddycoat, Chair John Shine, Treasurer (via Zoom)
 Jerald Steward, Secretary Shirin Sabin, Member
 Ken Kestner, Member

LHD Staff Attendance: Charlie Tveit, CEO Cheryl Cornwell, CFO
 Director Teresa Squires, CNO Susan Pointere, Rev. Cycle Manager

 Via Zoom:
 Rebecca Farr, HR Director Jen Antle, Exec. Asst. to CEO

Others Present: Via Zoom: Danielle Jester, Lake County Examiner
 Community Members: Kathy Miles, Ross and Kelley McGarva

Don Liddycoat, Chair, called the meeting to order in open session at 6:30 pm and led the Pledge of Allegiance.

Public Comment: Kathy Miles presented several complaints to the Board of Directors regarding an experience she had in the Emergency Room, as well as some issues regarding lab results or other reports not being received by outside ordering providers. Mr. Liddycoat explained that the Board is not involved in the provider issue, our Medical Staff is aware and will address it. He also asked Charlie Tveit, CEO to have someone research the issues with reports and outside providers so that the problem can be addressed.

Supportive Housing/McGarva's: Ross and Kelley McGarva addressed the Board and thanked them for the support of the supportive housing project and explained the upcoming processes and answered questions regarding the next steps.

Consent Agenda Item Approval: Jerald Steward made a motion to acknowledge and approve the consent agenda items, which include: Minutes of November meeting, thank you letters and the January 2021 check signing calendar. John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Ken Kestner and Shirin Sabin voted to pass the motion unanimously.

Calendar for Check Signing:

January 6, 2021	Jerald Steward
January 13, 2021	Don Liddycoat
January 20, 2021	Shirin Sabin
January 27, 2021	John Shine

Financial Reports: As part of the Financial Report for October, Cheryl Cornwell reported we continue to see a reduction in patient counts due to COVID, all the hospitals across Oregon report very similar declines. Total hospital in-patient count was 33, ED patients was 222, and total surgical patients was 36. Swing bed was a bright spot at 14 for the month. We are getting Lab stats finally and lab has been busy with COVID tests but slower overall. Radiology and Rehab continue to be slow, but steady. Health clinics saw a small increase from last month as did Wellness. Gross charges for the month were \$3.9m and the average for the years is \$3.8m. Collections on A/R were \$2.37m for October and \$2.58m for November, slowly increasing as we continue to improve our

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utilization of Cerner. The negative impact of our business staff working from home and having several out sick has also been felt. Days cash on hand dropped to 55; revenue is below budget and expenses are high with COVID and the EMS startup and we are excluding all COVID dollars from this calculation. From the bank's perspective we have days cash on hand of 180 and our debt service ratio is 4 to 1, required to be at least .5 to 1. Net revenue for the month was \$2.9m, budget was \$3.2m. Year to date net revenue is \$11.9m, budget is \$12.9m, so we are \$1m behind while expenses year to date are \$648k over budget. Net gain for the month was \$84k, which reduces our year to date net loss to \$542k. No fixed assets were purchased so the balance sheet was fairly static month to month.

Unbudgeted Items: Mr. Tveit reported that we didn't anticipate two items that are needed but are COVID related. Mr. Tveit reported that we found we need air purifiers and have ordered ten for a total of \$75k. Mr. Tveit reported that they will be placed in each Lakeview Gardens home, the clinic, and sleep sleep lab, and then others will be placed anywhere there could be aerosolization.

Mr. Tveit reported that we have a sealed area for COVID patients on Acute, and we have a crash cart on the non-Covid side, and we need one on the COVID side as well. To purchase the cart and the supplies it will costs about \$20k.

Jerald Steward made a motion to approve the air purifiers for a cost of \$75k and the crash cart and supplies for approximately \$20k as presented. Shirin Sabin seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, John Shine, Ken Kestner and Shirin Sabin voted to pass the motion unanimously.

Goose Lake Medical/Lakeview Gardens: Lakeview Gardens had 20 residents in long term care and 11 in assisted living. Gross charges in long term care were \$233k, average is \$241k. Gross charges for assisted living were \$51k, average is \$49k. Net revenue for the month was \$254k, average is \$241k. Net loss for October was \$108k and YTD is \$634k.

Mr. Liddycoat reported that Cheryl Cornwell has announced that she will be leaving and moving, and this is her last board meeting. She is moving closer to family and will be taking at Lake Chelan, WA. He thanked Cheryl for her years of service to the District.

Nursing Report: Teresa Squires, CNO reported that we have setup the COVID patient ward and that Justin Westcott, Plant Director has been great with the air handlers, creating the negative pressure rooms we need. There are 9 rooms on Acute and 3 in the ED with negative air pressure. Ms. Squires noted that we may need to add isolation beds and will be full. If we fill acute, we will take five swing bed patients to the West Wing. Ms. Squires reported that we are not able to transfer patients out like we thought we would able to and some COVID patients may need rehab after they recover. Ms. Squires said some may be able to go home, but most will be here at least 20 days. Ms. Squires reported that the doctors are managing patients from home if they can, sending them home with O2 sensors and the clinic makes daily calls to check on the patients. There were questions and discussion regarding staffing. C.N.A staffing is still a crisis, can't get travelers and we have some out with COVID, we have 2 RN Travelers, down from 9.

CEO Report:

- Mr. Tveit reported that EMS continues to be busy and noted that he had sent a report to the Board regarding EMS.

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- Mr. Tveit reported that Dr. Gina Martin is coming in next weekend for a site visit and will be meeting here in the Board Meeting room.

- Mr. Tveit reported that we have hired a Risk Manager, Shawn Cosby who has a lot of military experience and he can learn the hospital side of things.

- Mr. Tveit reported that the Teamsters contract is expiring December 31st and we are doing email negotiations and may do some zoom meetings as well.

- Mr. Tveit reported that COVID has been overwhelming and there are some conspiracy type rumors out there, such as we are admitting and keeping patients because of COVID diagnosis when they aren't really sick because we get more money for them. Mr. Tveit noted that he and our CFO have spoken to several experts regarding this and we aren't getting any more money for COVID patients than other patients and with Medicare, we get our costs only reimbursed. We are getting the grants for the organization but not additional money for the individual patients.

- Mr. Tveit reported that the Oregon Health Authority has chosen to provide COVID testing in rural areas and will be doing so in Christmas Valley Saturday and Lakeview on Sunday. Public Health will administer the tests. Mr. Tveit reported that we have a lot of community coming in with no symptoms wanting to be tested and we don't have enough to do so without symptoms.

- Mr. Tveit reported that the COVID vaccine is coming, OAHHS and OHA are working on a plan to distribute it. We will follow the CDC guidelines on the vaccine.

- Mr. Tveit reported that since we can't hold our annual Christmas Party, we are working on an alternative to thank our employees.

At 8:05 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 196.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 5-minute recess. Present were Don Liddycoat, Chair, Jerald Steward, Secretary, Shirin Sabin, Member and Charlie Tveit, CEO.

At 9:27 p.m. the meeting reopened in open session.

Ken Kestner made a motion to authorize Charlie Tveit as CEO to purchase a residential property up to \$250k. John Shine seconded the motion. The motion was presented and Don Liddycoat, John Shine, Jerald Steward, Ken Kestner, and Shirin Sabin voted to pass the motion unanimously.

Respectfully submitted,

/s/Jerald Steward
Jerald Steward, Secretary

/s/Jennifer Antle
Jennifer Antle, Recording Secretary

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