



**LAKE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING**

**August 1, 2019**

comparing this year to last for month and YTD. We will make post-closing journal entries for quality incentives payments received after year end, write off debt owed the district by Lakeview Gardens, and any cost report adjustments after the cost report is filed on 11/30. Year over year, net revenue was \$2.8m higher than last year, expenses were \$2.9m higher than last year. Net Gain for 2019 stands at \$421k right now and after year-end adjustments will probably be close to last year's net of -\$894k. There were no changes month to month on the balance sheet, we have not borrowed on the bond recently and have not purchased any other large assets. Year over year we have less cash and more patient A/R (in part due to increased revenue, in part due to high days in A/R). Fixed assets have increased as the clinic was built and debt increased at the same rate, less repayments on debt for the year.

**Resolution 2019-1 Adopting Budget, Making Appropriations, Categorizing & Levying Taxes; Resolution 2019-2 Changing Signors on District Financial Accounts; Resolution 2019-3 Approve Consolation of District Banking Accounts:** Ms. Cornwell reported that Resolution 2019-1 to adopt our budget needs to be passed so that Lake County can levy the appropriate taxes and explained that the budget was passed in May. Ms. Cornwell reported that our financial institutions require a resolution to remove and add signors to our financial accounts and finally we would like to consolidate our financial accounts which will save us thousands of dollars per year. Jerald Steward made a motion to approve Resolution 2019-1 Adopting Budget, Making Appropriations, Categorizing & Levying Taxes; Resolution 2019-2 Changing Signors on District Financial Accounts; Resolution 2019-3 Approve Consolation of District Banking Accounts as presented. John Shine seconded the motion. The motion was presented, and Don Liddycoat, Jerald Steward, Ken Kestner, John Shine and Shirin Sabin voted to pass the motion unanimously.

**Goose Lake Medical/Lakeview Gardens:** Lakeview Gardens had 15 residents in long term care and 12 in assisted living. Collectively, we had 1247 more resident days than we did the prior year ending 6/30/18. Gross charges for long term care were \$186k, our average is \$177k and for assisted living were \$42k. Net revenue for June was \$186k, the loss for the month was \$153k. For the year, net revenue was \$2.3m, compared to \$2.22 last year and expenses were \$3.7m, compared to last year's \$3.16. Net loss for the year was \$1.4m, last year was \$928k. There were questions regarding staffing and Mr. Tveit reported that we have seven new N.A. graduates next week.

Lake Medical Supply had low sales at \$23k, average is \$27k. Loss for the month was \$ 4.9k, for the year net gain is \$34k. This was the first month using the new software, we expected some delay in billing and collections as we make this transition.

**Construction Update:** Mr. Tveit reported that we have not received the replacement lights for the Lakeview Gardens parking lot that broke due to high winds. The manufacturer is replacing them, and we expect them to arrive by fall.

**Clinic:** Mr. Tveit reported that the we painted the doorframes grey as they were ordered white. Due to dings on the paint, we are testing a thin protector strip next week.

**Operating Room:** Mr. Tveit reported that the air in the autoclave room was not balancing the pressure and as such couldn't get final approval from state. Mr. Tveit reported that a fan in the roof above the room will be required which will equalize the pressure and should have the designs done next week.

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**Ambulance Building:** Mr. Tveit reported that the state has determined that we need to have fire suppression sprinklers. Mr. Tveit reported that the building was designed without a backup generator and while it's not required in an EMS building, we felt it prudent to have one in place to address a loss of power especially in winter months. Mr. Tveit reported that Darryl Anderson is working with electrical engineer to determine if we can tie into the hospital's generator. There were questions regarding what will happen should construction extend past December 31, 2019.

**Website Presentation:** Mr. Tveit reported that we determined that we need a new site, and have been working on how we communicate with the public, how to get information out on jobs, services. We are currently with Fasthealth, but our new site was designed by Impressions Design out of Klamath Falls. The site should be live in 10 days.

**Medical Staff Privileging:** In the absence of Stephen Hussey, M.D., Chief of Staff, Mr. Tveit reported that there are no medical staff privileging or updates at this time.

**Employee Recognition:** Mr. Tveit reported we've recently had a lot of staff out and when it's a small department, that absence can be a struggle. Natasha Start stepped up and ensured payroll was completed timely with no issues while our payroll manager was out. Natasha is our employee of the month.

**CEO Report:**

- Mr. Tveit reported that we have scheduled the Strategic Planning session for the week of October 7<sup>th</sup>. It was decided that the best date is October 8<sup>th</sup> from 8am – 2pm. Jerald Steward asked that a tour of the offsite offices be done at the start of the meeting.

- Mr. Tveit reported that October 10<sup>th</sup> from 8-12 we will have a Teamstepps class and it's encouraged that the Board members attend.

- Mr. Tveit reported that August 9<sup>th</sup> there will be events downtown for Smokey Bear's 75<sup>th</sup> anniversary from 4-7pm.

- Mr. Tveit reported that we still have not received the signed ONA contract, the nurses held the vote so expect to bring the contract to the September board meeting.

- Mr. Tveit reported that he and Teresa Decker had met with the Howards and it will take some time to gather information, but they are working on doing so.

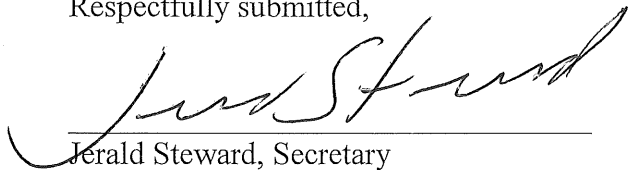
- Mr. Tveit reported that our Interim DNS for Long Term Care Marci Clare had left and Marivel Dannen is the acting director while we look to hire a permanent DNS.


At 8:04 pm, Don Liddycoat called for an executive session under ORS 192.660(2)(a), Personnel, ORS 196.660(2)(c), Medical Staff, ORS 192.660(2)(h), Legal after a 10-minute recess. Present were Don Liddycoat, Chair, John Shine, Treasurer, Jerald Steward, Secretary, Ken Kestner, Member, Shirin Sabin, Member, and Charlie Tveit, CEO.

At 10:33 pm the meeting reopened in open session and adjourned.

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Respectfully submitted,

  
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Jerald Steward, Secretary

  
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Jennifer Antle, Recording Secretary

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